

**Reorganization Meeting of the Franklin Lakes Board of Health
January 7, 2013**

The Reorganization Meeting of the Franklin Lakes Board of Health was called to order at 7:40 PM by Mrs. Fuhr in the municipal building.

Mrs. Fuhr read the Sunshine Law Statement.

Roll Call:

Present: Mrs. Fuhr, Vice President
Dr. Billstein
Mrs. Voellmicke, Alternate No. 1
Mrs. McGrath, Inspector/REHS
Ms. McGuire, Secretary/Registrar

Absent: Councilman Pedone, Liaison
Mr. Vieldhouse, President
Mrs. Linz
Mr. Perez, Jr.
Mrs. Vanacore, Inspector/REHS

Mrs. Fuhr stepped down from her position as Vice President of the Board of Health and turned the meeting over to Ms. McGuire.

Nominations were opened for the office of President. On a motion by Mrs. Fuhr, seconded by Dr. Billstein, Mr. Vieldhouse was reappointed President of the Board of Health.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

Nominations were opened for the office of Vice President. On a motion by Dr. Billstein, seconded by Mrs. Voellmicke, Mrs. Fuhr was reappointed Vice President of the Board of Health.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

Nominations were opened for the office of secretary. On a motion by Mrs. Fuhr, seconded by Mrs. Voellmicke, Ms. McGuire was reappointed secretary to the Board of Health.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein and Mrs. Voellmicke

Nominations were opened for the office of Registrar of Vital Statistics. On a motion by Mrs. Fuhr, seconded by Mrs. Voellmicke, Ms. McGuire was reappointed Registrar of Vital Statistics.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

Nominations were opened for the office of Deputy Registrar of Vital Statistics. On a motion by Mrs. Fuhr, seconded by Mrs. Voellmicke, Mrs. Bentley was reappointed Deputy Registrar of Vital Statistics.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

Nominations were opened for the office of Alternate Deputy Registrar of Vital Statistics. On a motion by Mrs. Fuhr, seconded by Mrs. Voellmicke, Mrs. Sivakumar was reappointed Alternate Deputy

Registrar of Vital Statistics.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

On a motion by Mrs. Fuhr, seconded by Dr. Billstein, the 2013 regular meetings of the Board of Health will be held on the first Monday evening of alternate months beginning in January, commencing at 7:30 PM, in the municipal building. In the event that one (1) of these Monday evenings should fall on a holiday, the meeting shall be held on the following Monday evening.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

On a motion by Mrs. Voellmicke, seconded by Dr. Billstein, the official newspapers for the Franklin Lakes Board of Health shall be The Record, Herald News and Ridgewood News.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein and Mrs. Voellmicke

Mrs. Fuhr assumed the chair of Vice President of the Board of Health.

Minutes:

On a motion by Dr. Billstein, seconded by Mrs. Fuhr, the minutes from the November 5, 2012 meeting were approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

Reports:

On a motion by Dr. Billstein, seconded by Mrs. Fuhr, the monthly fees report for the month of November 2012 was approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

On a motion by Dr. Billstein, seconded by Mrs. Fuhr, the monthly fees report for the month of December 2012 was approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

On a motion by Dr. Billstein, seconded by Mrs. Fuhr, the Sanitarian's inspections report for the month of October 2012 was approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

On a motion by Mrs. Fuhr, seconded by Dr. Billstein, the Sanitarian's inspections report for the month of November 2012 was approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

On a motion by Mrs. Fuhr, seconded by Mrs. Voellmicke, the Sanitarian's inspection report for the month of December 2012 was approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

On a motion by Dr. Billstein, seconded by Mrs. Voellmicke, the Board of Health budget detail report from 09/28/2012 through 11/28/2012 was approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

Vouchers:

On a motion by Mrs. Fuhr, seconded by Dr. Billstein, the seven (7) vouchers appearing on the January 7, 2013 agenda were approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

The Board members reviewed the vouchers previously signed by Ms. McGuire.

New Business:

On a motion by Mrs. Fuhr, seconded by Dr. Billstein, Resolution No. 1-13 was approved authorizing Ms. McGuire to sign Board of Health vouchers, purchase orders and other similar documents of the Borough.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

The Board members reviewed the 2013 agreement for nursing services from Valley Hospital, the Department of Community Health. The contract increased \$113.10 from the 2012 agreement. On a motion by Dr. Billstein, seconded by Mrs. Voellmicke, the 2013 contract from Valley Hospital was approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

The Board members reviewed the 2013 contract from Bergen County Department of Health Services for Health Officer coverage, R.E.H.S. services and the blood borne pathogen compliance program. Ms. McGuire said the cost of the agreement is \$63085.80, a \$22,965.20 decrease from the 2012 contract. On a motion by Dr. Billstein, seconded by Mrs. Voellmicke, the 2013 contract from Bergen County Department of Health Services was approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

The Board members reviewed the 2013 contract from Tyco Animal Control Services for animal control services. Ms. McGuire said the cost of the agreement is \$11,700.00 plus \$60.00 for after hour service calls. There is no increase in the cost of the contract from the 2012 agreement. On a motion by Mrs. Fuhr, seconded by Mrs. Voellmicke, the 2013 contract from Tyco Animal Control Services was approved.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

Ms. McGuire said Mr. Pike, Borough C.F.O., sent a memo to each department head requesting a 2013 budget report. She prepared a budget and requested funds to replace one (1) of the vital statistics file cabinets. The lock on the cabinet cannot be repaired. Ms. McGuire obtained two price quotes. The cabinets are expensive because they must be fire retardant and water proof.

Ms. McGuire stated Mr. Hart, Borough Administrator, requested each department head submit a 2012

accomplishments and goals for their department. She prepared the report as requested and gave each Board member a copy.

Ms. McGuire said she is going to try to schedule the 2013 annual flu clinic for the third week in October. She will contact all parties involved.

Ms. McGuire advised the Board members that Dr. Billstein offered to be the attending physician at the 2013 annual flu clinic. Mrs. Fuhr asked Dr. Billstein if he would be volunteering his services. Ms. McGuire asked if the Board of Health would be paying him. Dr. Billstein said he did not expect to be paid. Mrs. Fuhr stated we could still have Dr. DeGuzman and would then have two (2) doctors at the clinic. The Board members and Ms. McGuire said two (2) physicians were not needed. Mrs. Fuhr suggested we table this discussion until the next Board of Health meeting to obtain Mr. Vieldhouse's opinion.

Old Business:

Ms. McGuire informed the Board Members there were eighty-two (82) people vaccinated at the 11/07/2012 annual flu clinic. This is the second consecutive year there was a major storm with massive power outages prior to the flu clinic.

Open the Time for Public Comment:

On a motion by Dr. Billstein, seconded by Mrs. Fuhr, the time for public comment was open.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

No one from the public came forward to speak.

On a motion by Mrs. Fuhr, seconded by Dr. Billstein, the time for public comment was closed.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

Adjournment:

On a motion by Dr. Billstein, seconded by Fuhr, the meeting was adjourned at 8:35 PM.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Voellmicke

Respectfully submitted,

Betsy McGuire
Secretary/Registrar, Board of Health