

**MEETING OF THE MAYOR AND COUNCIL
JANUARY 1, 2014
12:00 P.M.**

A Reorganization Meeting of the Mayor and Council was held on January 1, 2014, in the Municipal Building.

MEETING CALLED TO ORDER BY BOROUGH CLERK

SUNSHINE LAW STATEMENT

Borough Clerk, Sally T. Bleeker read the sunshine law.

ROLL CALL

FLAG SALUTE

MOMENT OF SILENT REFLECTION

OATH OF OFFICE

Mayor Bivona came forward and administered the Oath of Office to Councilmember Ann Swist. Honorable Judge Mark Russello came forward and administered the Oath of Office to Councilmember Joseph Cadicina.

ROLL CALL OF 2014 MAYOR AND COUNCIL MEMBERS

The following Council Members and Professional Staff responded to the roll call vote: Mayor Bivona, Councilman Cadicina, Councilman Kahwaty, Councilman Kelly, Councilman Lambrix, Councilwoman Swist and Councilwoman Ramsey. Also present were Borough Attorney William T. Smith; Borough Administrator, Gregory C. Hart and Borough Clerk Sally T. Bleeker.

INVOCATION

At this time, Bishop Flesey came forward and offered a blessing.

PROCLAMATIONS

COMMENDATION FOR LIFE SAVING EFFORTS

WHEREAS, on Tuesday, October 29, Ambulance Corps Captain Laurie Burnette, former Mayor Thomas Donch, Lillian Turano, RN, BSN, Dr. Ahmad Chaudhry and Patrolman Francis O'Brien were present at a Meet the Mayor meeting; and,

WHEREAS, a man collapsed in the audience just as the meeting began; and,

WHEREAS, Captain Burnette immediately put her training and practice to test and quickly responded to a life threatening emergency; and,

WHEREAS, Captain Burnette recognized that the man was in cardiac arrest and immediately began life saving medical efforts, including CPR and the use of a working defibrillator; and,

WHEREAS, former Mayor Donch, Ms. Turano, Dr. Chaudhry and Patrolman O'Brien assisted Captain Burnette with these life saving efforts; and,

WHEREAS, the victim was greatly appreciative of the efforts of these professionals, as expressed in a letter to Mayor Frank Bivona:

“The immediate and professional help I received at the scene saved my life and I am very grateful to all those who helped me that night. This was certainly a fine example of the professional readiness of your professionals, some of whom are volunteers, and I was very lucky to be in the Franklin Lakes Municipal Building that night. Please thank everyone for helping me that night. I will keep all of them in my prayers every day.”

NOW THEREFORE, I, FRANK BIVONA, Mayor of the Borough of Franklin Lakes, County of Bergen and State of New Jersey, on behalf of the Mayor and Council and our residents, do hereby commend Ambulance Corps Captain Laurie Burnette, former Mayor Thomas Donch, Lillian Turano RN, BSN, Dr. Ahmad Chaudhry and Patrolman Francis O’Brien for their heroic actions and applaud the professionalism and caring they brought to this crisis and celebrate the outcome of their remarkable service.

IN WITNESS HEREOF, I have hereunto set my Hand and caused the Seal of the Borough of Franklin Lakes to be affixed this 1st day of January, 2014.

THANK YOU AND APPRECIATION TO VOLUNTEERS

WHEREAS, the residents of the Borough of Franklin Lakes have been fortunate during 2013 to receive the benefits of many services and programs provided by the Borough; and

WHEREAS, many of these programs and services are available as a result of the time and effort of many volunteers; and

WHEREAS, some of the services and programs which are supported or provided in part or entirely by volunteers include:

- Fire Department
- Ambulance Corps
- Planning Board
- Board of Adjustment
- Board of Health
- Recreation & Parks Committee
- Shade Tree Commission
- Public Events Committee
- Environmental Commission
- Local Emergency Planning Council
- Franklin Lakes Nature Preserve Executive Committee
- Juvenile Conference Committee
- Municipal Alliance

NOW, THEREFORE, I, MAYOR FRANK BIVONA, Mayor of the Borough of Franklin Lakes, on behalf of the Mayor and Council and the residents of the Borough, do hereby recognize, thank and extend our deepest appreciation to all of the volunteers that donate their invaluable services, time, and efforts to their fellow citizens

IN WITNESS HEREOF, I have hereunto set my Hand and caused the Seal of the Borough of Franklin Lakes to be affixed this 1st day of January, 2014.

MAYOR BIVONA’S ADDRESS

Welcome, Happy New Year and thank you all for coming. I hope you all had a pleasant New Year’s celebration.

On behalf of the Governing Body we thank you for your support over the 2013 year and look forward to serving you in the year ahead. As I enter the last year of my term and

fifth year on this governing body there is a sense of enthusiasm for the year ahead. Each year we have new faces that join our team as we say goodbye to old friends who have contributed so much. Franklin Lakes is a great community with residents who care and unselfishly give of their talents. Many are here today as evidence of that commitment to our Borough. With the support of you in this room today and the many others who are here in spirit, we can and will meet the challenges ahead with a goal of doing what is best for Franklin Lakes.

I want to start by congratulating Councilwoman Ann Swist and Councilman Joe Cadicina who each join us as newcomers to the Council. We welcome them both and look forward to a productive three years. Unfortunately we are losing two past members of our Council in Nathalie Lota and Frank Pedone - Nathalie, six years and Frank, three. Nathalie has worked in virtually every area of the Borough in her six years (including two as Council President) and has balanced her support of the employees with a strong dedication to representing taxpayers and residents. Never hesitant to express her views and always easy to work with – we will miss her. Frank brought a practical and logical approach to his role and was driven by the belief that he was representing the views of the residents, which he did so admirably – we will miss him. We wish them all the best and we are excited about the opportunity to continue their areas of progress in the years ahead. I want to congratulate and welcome Councilwoman Ramsey back to her sixth term as Council President. Her experience is a valued resource to the governing body and we look forward to working with her in 2014.

We are very fortunate to have such a great Council. This group has worked very hard this past year. We work as a team and you would be hard pressed to find any friction among us. No, we don't agree on everything and we have healthy debates on issues but we always seem to be driven by doing what is right for Franklin Lakes. We respect each other – we are friends, neighbors and proud residents of the town we serve. I tell every new member that the role of Council is not much work. I fib. I looked back at my calendar for 2013 and noted over 130 meetings. Sorry Joe and Ann!

So here is your team: Our Councilmembers - Paulette Ramsey, Charles Kahwaty, Thomas Lambrix, Joseph Kelly, Joseph Cadicina and Ann Swist. We have a governing body that has all the requisite skills to meet our goals for the coming year. Add in Borough Administrator Greg Hart, Borough Clerk Sally Bleeker, Borough Attorney Bill Smith and Borough Engineer Kevin Boswell who prepare and guide us through this busy schedule with great expertise. And to all of our other professionals who provide their specific expertise where and when necessary, we are grateful. It's a great team.

In our proclamations we recognized our volunteers. I will be redundant in addressing them again because they mean so much to us. In my four years as part of this governing body I have come to learn the great sacrifices they make to safeguard and enhance our community. Whether it's public safety issues, storms, fires, other emergencies, or the many boards, commissions and committees that help us govern – we have volunteers who give their time and talents so that others can benefit – a truly unselfish and giving group of people which is the backbone of our Borough. There are too many names to list but they volunteer their time for Fire, Ambulance, OEM, Planning, Zoning, Shade Tree, Board of Health, Environmental, Recreation, Library, Nature Preserve, Municipal Alliance, Mayor's Wellness, Public Events and other ad hoc committees. Thank you to all who volunteer so unselfishly.

Governing a town like Franklin Lakes is a little bit like running a business and I learned a long time ago that a business is only as good as the people it employs. I want to spend a moment recognizing one of our most important assets - Borough employees and professionals. These are the people that make this Borough tick. They are led by Greg Hart our Borough Administrator. They are a talented group of people who work very hard and tend not to get the recognition they deserve. For 14% of your tax bill you get a multitude of services including public safety, recreation and parks, environmental and community affairs, public works, planning and development and administration and

finance. The employees and professionals that provide those broad services are a lean and efficient group that has a goal of providing the best service at a reasonable price to residents. In my four years on the governing body, I have come to know and appreciate the many special people we have working for us.

I wanted to briefly touch on some key accomplishments during this past year.

Key Accomplishments:

- We provided a broad array of essential service and increased level of “quality of life” services to our residents and taxpayers with a higher degree of responsiveness.
- Worked with our schools and child care centers to improve school safety and security.
- Successful management within the budget limiting tax increase to under 2% maintaining one of the lowest tax rates in the State; maintained surplus level above \$2 million and reduced debt to by over \$500 thousand in 2013 and almost \$3 million the last three years to a level of about \$13.8 million.
- We nearly tripled capital spending on key infrastructure projects like roads while reducing reliance of debt funding.
- We now have a sewer line running through our business district at no cost to residents or taxpayers and no requirement to hook up – optional to residents.
- Effectively managed resources through every day emergencies; DPW, police, fire, ambulance and OEM responded countless emergencies to keep our residents safe and protect our homes.
- Improved upon an our award winning communication programs with residents with expanded scope and venues; number #1 communications award in the State!
- Effectively managed a difficult process around the request to change zoning on the High Mt. Golf Course. Held open and transparent process with many public meetings. Much more work to be done but Borough navigated the best solution given limited choices.
- Our Planning and Zoning Boards worked hard to ensure consistency with our master plans and ordinances.
- Our Environmental and Shade Tree worked hard to protect our environment and improve recycling efforts while earning accreditation in each area.
- We purchased property that would have become dense housing and replaced that with a Borough initiative to supply special needs housing to serve those in need, including residents. Developer selected.
- Improved our parks, recreation facilities and nature trails using grants and donations to enhance the natural beauty of our Borough and provide improved recreation activities.
- With the support of our Rec Committee and many volunteer coaches we held recreation and sports programs for over 3,000 participants and added activities to our wellness programs.

We have many goals for 2014 and I will work closely with our Council in the coming weeks to finalize them. My focus in these discussions will be:

Property Taxes- We must continue to find ways to reduce costs while maintaining our service to residents. We must continue to slowly reduce our debt and fund capital items through operating reserves. We must look for innovative ways to share services with neighboring towns to save taxpayer dollars. All of this with the goal of keeping our tax rate among the lowest in the County.

School Safety - We must come together with our schools to share information and ideas that will ensure that our school safety programs are the best they can be and that we leverage all possible synergies to share ideas and applicable resources.

Affordable Housing– We must protect the natural beauty of our Borough through aggressive management of our affordable housing obligations. We must put ourselves in the best legal position to effectively negotiate with developers.

Capital Plan – We must develop a true capital plan with a funding plan that is feasible and meets our financial goals. Essential projects should be judged based upon benefit to taxpayers.

Recreation and Parks – We must continue to develop our recreation fields, facilities and parks through partnerships, funding grants and fundraising – Nature Preserve paths, Municipal field trails, Community Center improvements, Pulis basketball courts/parking, McBride field improvements, to name a few.

Sewers – We must work closely with the NWBUA to provide for voluntary service hook ups and appropriate expansion to meet the needs of the Borough and its residents.

Service – We must continue to develop our systems to track performance and customer service so we can ensure we are delivering outstanding service to our residents and taxpayers.

The New Year will be filled with challenges and I look forward to an open dialogue with residents and taxpayers. I invite your comments, suggestions and involvement. Of course, my door will always be open and my cell phone on. I am usually available, so please stop by or make an appointment but to be assured of getting me.

Finally, I want to recognize the families of the governing body. To my family and those of all the governing body and volunteers, I thank you for supporting us and coping with the added attention associated with being the family of an elected official.

Following on the theme of Bishop Flesey’s Invocation, this is a new beginning and with the spirit of teamwork and togetherness we will excel. Thank you and God Bless Franklin Lakes.

NOMINATION FOR COUNCIL PRESIDENT

Councilmember Kahwaty nominated Councilmember Ramsey for Council President. Councilmember Kelly seconded the motion.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey
Nays:
Abstain:
Absent:
Motion approved.

OATH OF OFFICE ADMINISTERED TO OFFICERS

Fire Department

Mayor Bivona called forth and administered the Oath of Office to the following Fire Department Officers:

- Fire Chief Ryan Dodd

- Assistant Fire Chief Ronald Meyers Jr.
- Captain Thomas Pianettini

Ambulance Corps

Mayor Bivona called forth and administered the Oath of Office to the following Ambulance Corps Officers:

- Captain Laurie Burnette
- 1st Lieutenant Carolyn Zimmerman
- 2nd Lieutenant Marc McKeon
- 3rd Lieutenant Jim Vinci

APPOINTMENTS

2013 Standing Council Committee Appointments

Mayor Bivona offered the following Council Committee appointments:

- | | | |
|-------------------------------|----------|----------|
| ▪ Public Safety | Ramsey | Kahwaty |
| ▪ Recreation and Parks | Kelly | Ramsey |
| ▪ Environmental and Community | Swist | Kelly |
| ▪ Public Works | Cadicina | Swist |
| ▪ Planning and Development | Kahwaty | Lambrix |
| ▪ Finance and Administration | Lambrix | Cadicina |

Motion made by Councilmember Lambrix to accept the Council Committee appointments, seconded by Councilmember Ramsey. Discussion – none.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey

Nays:

Abstain:

Absent:

Motion approved.

Professionals & Staff Appointments

The Mayor offers the following staff appointments:

The Mayor offers the following Borough Employee/Volunteer appointments:

- | | |
|--|--------------------|
| Superintendent Department of Public Works | Brian Peterson |
| Recycling Coordinator | Richard Lilienthal |
| Chief Financial Officer 4 year appointment | William G. Pike |
| Deputy Tax Collector/Payroll Manager | Meena Sivakumar |
| Deputy Court Administrator | Judy Lubrano |
| Deputy Borough Clerk | Jennifer Crespo |
| Substitute Electrical Inspector | Robert Lynch |
| Substitute Electrical Inspector | John Lane |
| Substitute Plumbing Inspector | John Wittekind |
| Substitute Fire Inspector | John Wittekind |
| Substitute Construction Code Official | John Wittekind |
| Substitute Construction Code Official | Thomas Gensheimer |
| Substitute Construction Code Official | Michael Tabback |
| Substitute Building Inspector | Michael Tabback |
| Substitute Building Inspector | John Wittekind |
| Zoning Officer | Raymond Dressler |
| Recreation & Parks Director | Jason Robinson |
| Juvenile Bureau Officer | Jeffrey Jost |

Traffic Bureau Officer
Detectives

Marshal-2014
Engineers to the Fire Dept. – Chief

Fire Prevention Chief
Fire Inspectors

Denny Knubel
John Bakelaar
Jeffrey Jost
Anthony Pacelli
Lynn VerHage
Chester Kowalski
Denny Knubel
Zach Hine
Charles Bohny, Jr.
Maxwell Chazen
Conor DeNicola
Steven Linz
Brian Dalton
John Stokes
David Williams
Robert Payton
Ken Steenstra

The Mayor offers the following professional appointments:

Municipal Court Prosecutor
Alternate Municipal Court Prosecutor
Public Defender
Borough Attorney
Borough Engineer
Borough Auditor
Bond Counsel
Risk Management Consultants
Grant Professional
Labor Attorney
Borough Appraiser
COAH Counsel
Special Tax Appeal Attorney

Insurance Commissioner
Borough Architect

Mark R. DiMaria
Arthur Balsamo
Salvador Sclafani
Hook Smith & Meyer
Boswell/McClave
Lerch, Vinci & Higgins
Wolff & Samson PC
PIA McCarthy Forde
Capital Alternatives
Ruderman & Glickman
McNerney & Associates
Jeffrey R. Surenian Assoc.
Gittleman, Muhlstock &
Chewcaskie, L.L.P.
G. Thomas Donch
Arcari & Iovino

Motion by Councilmember Kahwaty to approve the Professional and Staff appointments, seconded by Councilmember Kelly. Discussion – none.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey
Nays:
Abstain:
Absent:
Motion approved.

Boards/Committees/Commissions

The Mayor offers the following staff appointments:

Board of Health: 3 year appointment

Marilyn Fuhr		3 year term
June Linz		3 year term
Olivia Voellmicke	Unexpired Term	1 year term
Rajan Melwani Alt. #1	Unexpired Term	1 year term

Environmental Commission: 3 year appointment

Carole Holden	Chairperson	3 year term
Michael Colombo		3 year term
Joseph Palmieri		3 year term

Planning Board:

Frank Bivona, Mayor	Class I	1 year term
Steve Linz	Class II	1 year term
Charles Kahwaty	Class III	1 year term
Jay Lazerowitz	Class IV	4 year term
Joseph Palmieri	Class IV	4 year term
Gary Sheppard	Alternate #1	2 year term

Library Board: 5 year appointment

Robert Davidson		5 year term
Peter Swist		5 year term
Frank Romano (or delegate)		1 year term
Twinkie Polizzi (delegate for Mayor Bivona)		1 year term
John Voellmicke (fill unexpired term)		3 year term

Zoning Board of Adjustment: 4 year appointment

Steve DiFlora		4 year term
Peter Toronto		4 year term
Alexandra Schoenberg	Alternate #2	2 year term

Recreation Committee: 3 year appointment

Steven Mazzola		3 year term
Dawn Altamuro		3 year term
Robert Thoma		3 year term
Maureen Hebbeler	Unexpired Term	2 year term
Dina Robinson – Mayors Wellness Coordinator		1 year term

Shade Tree Commission:

Eva DeAngelis		5 year term
Michael Tulp		5 year term

Emergency Management Council:

Local Emergency Planning Committee (LEPC)

Frank Bivona	Mayor	One Year Term
Paulette Ramsey	Councilwoman	One Year Term
Craig Goldman	OEM Coordinator	Three Year Term
Lt. Donald Osenbruck	OEM Deputy Coordinator	One Year Term
Ryan Dodd	Fire Chief	One Year Term
Laurie Burnette	Ambulance Corps. Captain	One Year Term
Gregory Hart	Borough Administrator	One Year Term
Brian Peterson	Supt. of Public Works	One Year Term
Frank Romano, III	Supt. of K-8 Schools	One Year Term
Martin Hoffman	Express Scripts	One Year Term
Anthony Albanese	Becton Dickenson Rep.	One Year Term
Robert Pavlick	American Red Cross Rep.	One Year Term

Motion by Councilmember Cadicina to approve the Professional and Staff appointments, seconded by Councilmember Ramsey. Discussion – none.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey
Nays:
Abstain:
Absent:
Motion approved.

CONSENT RESOLUTION

Resolution 01-14

BE IT RESOLVED that the following resolutions, placed on the agenda by consent, require no discussion and the same having been previously reviewed by each Governing Body member, be and are hereby adopted in the entirety by the Mayor and Council of the Borough of Franklin Lakes. Full text of all consent agenda resolutions found after Adjournment.

- Resolution 02-14 Establish 2014 Temporary Budget Appropriations
- Resolution 03-14 Official Bank Depositories
- Resolution 04-14 Official Signatures
- Resolution 05-14 Official Meeting Dates
- Resolution 06-14 Official Newspapers
- Resolution 07-14 Cancellation of Property Taxes Under \$10.00
- Resolution 08-14 Enforcement Officers
- Resolution 09-14 Rate of Interest on Delinquent Taxes
- Resolution 10-14 Authorize Borough Clerk to Maintain Petty Cash Fund
- Resolution 11-14 Authorize Recreation & Parks Director to Maintain Petty Cash Fund
- Resolution 12-14 Designation of Public Agency Compliance Officer
- Resolution 13-14 Volunteer Tuition Credit Program
- Resolution 14-14 Authorization for Expenditures
- Resolution 15-14 Cooperative Pricing Agreement
- Resolution 16-14 Approval of By-Laws
- Resolution 17-14 Award Contract – Finance and Tax Collection Software Maintenance
- Resolution 18-14 Authorize Purchases from the Bergen County Cooperative Pricing System Vendors
- Resolution 19-14 Mutual Aid Agreement – Law Enforcement
- Resolution 20-14 Require Elected Officials to Attend Courses

Resolution read and introduced by Council Kahwaty, seconded by Councilmember Ramsey.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey
Nays:
Abstain:
Absent:
Motion approved.

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the time for public comment was made by Councilmember Cadicina, seconded by Councilmember Lambrix. On voice vote, all in favor.

No one from the public came forward at this time.

Motion to close the time for public comment was made by Councilmember Cadicina, seconded by Councilmember Kelly. On voice vote, all in favor.

BENEDICTION

At this time Bishop John Flesey came forward and gave the benediction and blessing.

OLD BUSINESS

No Old Business at this time.

NEW BUSINESS

No New Business at this time.

ADJOURNMENT

Motion made by Councilmember Kahwaty to adjourn, seconded by Councilmember Kelly. On voice vote, all in favor.

Resolution 02-14 Establish 2014 Temporary Budget Appropriations

WHEREAS, Section 40:44-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the CY 2014 budget, temporary appropriations be made before January 31, 2014 for the purposes and amounts required and in the manner and time therein provided; and

WHEREAS, the total appropriations as made shall not exceed 26.25% of the total appropriations made for all purposes in the budget of the preceding calendar year excluding, in both instances, appropriations made for interest and Debt Redemption Charges, Capital Improvement Fund and Public Assistance; and,

WHEREAS, the date of this resolution is within the first thirty days of January, 2014; and,

WHEREAS, the total appropriations in the CY 2013 budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and for Public Assistance (Relief), is the sum of \$13,246,790.00, and,

WHEREAS, 26.25% of the total appropriations of the CY 2013 budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and Public Assistance (Relief) in said budget is the sum of \$3,477,282.38.

WHEREAS, the appropriations for the 2014 Temporary Debt Service budget total \$1,422,600.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, New Jersey that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Treasurer for his records.

Resolution 03-14 Official Bank Depositories

RESOLVED, that the Mayor's designation of TD Bank and the Bank of America, as the official depositories for the Borough for 2014 be confirmed. Also the Cash Management plan of the Borough pursuant to N.J.S.A. 40:A5-14

Resolution 04-14
Official Signatures

WHEREAS, the Borough of Franklin Lakes has funds deposited in certain banking institutions; and,

WHEREAS, official signatures are required on certain check and documents pertaining to the transaction of the business of the said Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, State of New Jersey, that the following named officials are authorized to affix their signatures on all checks during the year 2014:

- Frank Bivona, Mayor
- Sally T. Bleeker, Borough Clerk
- William G. Pike, Chief Financial Officer

BE IT FURTHER RESOLVED that, in the absence of the aforementioned officials, the following named persons be authorized to affix their signatures to any checks:

- Paulette Ramsey, Council President for Mayor
- Gregory C. Hart, Borough Administrator for Borough Clerk
- Meena Sivakumar, Deputy Tax Collector for Chief Financial Officer

BE IT FURTHER RESOLVED that the following named officials are authorized to affix their signatures to approve vouchers for payment during the year 2014:

- Gregory C. Hart, Borough Administrator
- William G. Pike, Chief Financial Officer

BE IT FURTHER RESOLVED that, in the absence of the aforementioned officials, the following named persons be authorized to affix their signatures to any vouchers:

- Sally T. Bleeker, Borough Clerk for Borough Administrator
- Meena Sivakumar, Deputy Tax Collector for Chief Financial Officer

Resolution 05-14
Official Meeting Dates

BE IT RESOLVED, that the Regular Council Meeting dates for 2014 shall be as follows: Reorganization Meeting, January 1, 2014 at 12 Noon; Regular Meetings to be held at 7:30 PM on January 21, February 18, March 18, April 17, May 20, June 17, July 15, August 19, September 16, October 21, November 13 and December 16. Reorganization and Regular Meetings will be held in the Council Chamber 480 DeKorte Drive Franklin Lakes, NJ 07417

BE IT FURTHER RESOLVED, that the following order of business be adopted and followed at all Regular Meetings held during 2014:

1. Meeting Called to Order
2. Roll Call
3. Salute to the Flag

4. Moment of Silent Reflection
5. Open time for Public Comment
6. Public Hearings
7. Consent Agenda
8. Resolutions
9. Old Business
10. New Business; introduction of Ordinances
11. Adjournment, and

BE IT FURTHER RESOLVED, that Supplementary Meetings shall be held as follows: Supplementary Meetings will be held at 7:30 PM on January 7, February 4, March 4, April 1, May 6, June 5, July 1, August 5, September 2, October 7, November 6 and December 2 all Supplementary Meetings will be held in the Conference Room 480 DeKorte Drive Franklin Lakes, NJ 07417; and

BE IT FURTHER RESOLVED, that Special and Work Session Meetings may include the following:

1. Meeting Called to Order
2. Roll Call
3. Salute to the Flag
4. Moment of Silent Reflection
5. Open time for Public Comment
6. Consent Agenda
7. Mayor's Report
8. Committee/Liaison Reports
9. Old Business
10. New Business
11. Adjournment

Resolution 06-14
Official Newspapers

BE IT RESOLVED, that the Mayor's designation of the, The Record, Hackensack, NJ, Herald News, Hackensack, NJ, Ridgewood News, Hackensack, NJ and Star Ledger, Newark, NJ as the official newspapers of the Borough for 2014 be confirmed.

BE IT FURTHER RESOLVED, that franklinlakes.org is the official electronic news medium for the Borough of Franklin Lakes.

Resolution 07-14
Cancellation of Property Taxes Under \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts of less than \$10.00; and,

WHEREAS, the Governing Body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to cancel said tax amounts as deemed necessary.

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector and Borough Auditor.

Resolution 08-14
Enforcement Officers

BE IT RESOLVED, that the Zoning Officer, Construction Officer, Department of Public Works Superintendent and all members of the Police Department shall be designated as the enforcement officers to enforce the provisions of Chapter 220, Uniform Construction Codes; Chapter 425, Streets and Sidewalks; and Chapter 300, Land Use and Development of the Borough of Franklin Lakes, and that the Zoning Officer, the Construction Officer, Department of Public Works Superintendent and all members of the Police Department shall cause persons, firms or corporations in violation thereof, to be prosecuted.

Resolution 09-14

Rate of Interest on Delinquent Taxes

BE IT RESOLVED, that the rate of interest on delinquent taxes and assessments shall be fixed at the rate of 8 percentum per annum for the year 2014, on the first \$1,500.00 of the delinquency and at the rate of 18 percentum per annum on any amount of delinquency in excess of \$1,500.00; except that no interest shall be charged if payment of any installment is made within the ten (10) days after the date upon which same became payable.

WHEREAS, R.S. 54:4-67 has been amended to permit a 6% penalty charged on any delinquency in excess of \$10,000.00 if not paid by the end of the calendar year, and

BE IT FURTHER RESOLVED, that interest be computed on delinquent taxes to the day payment is received in the Tax Collector's Office, and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to hold the annual tax sale on delinquent taxes as required by P.L. 1997 Chapter 99.

BE IT FURTHER RESOLVED, with respect to Tax Certificates held by the municipality the following additional penalties shall be charged: two (2)% percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000 and

BE IT FURTHER RESOLVED, Dollars to be calculated from the date of the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable, that when the 10th day of grace period falls on a Saturday or Sunday, it is due on the following Monday, and if the following Monday is a legal holiday, it will be due and payable on the following Tuesday, and

BE IT FURTHER RESOLVED, that in the event a check received by the Borough is returned because of insufficient funds or for any other reason, a charge of \$20.00 will be imposed against said property. Further, where a check is received and is then returned unpaid, it shall be as though the taxes were not paid and interest shall accrue as outlined herein until proper payment is made.

Resolution 10-14

Authorize Borough Clerk to Maintain Petty Cash Fund

WHEREAS, N.J.S.A. 40A:521 authorizes the establishment of a Petty Cash Fund for the Borough Clerk's Office of the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund was established by resolution dated March 11, 1981, by the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services on March 30, 1981 and

WHEREAS, it is the desire of the Council that the said fund be continued under the direction of the Borough Clerk.

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2014, by the Mayor and Council of the Borough of Franklin Lakes that:

1. During the year 2014, Sally T. Bleeker, Borough Clerk be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$500.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash will be used by such office or department to pay claims for small miscellaneous expenses.
2. Sally T. Bleeker, Borough Clerk, having custody of the Fund be bonded in an amount not less than \$50,000.00 maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution 11-14

Authorize Recreation & Parks Director to Maintain Petty Cash Fund

WHEREAS, N.J.S.A. 40A:521 authorizes the establishment of a Petty Cash Fund for the Recreation & Parks Committee of the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund was established by resolution dated October 9, 1996, by the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services on November 25, 1996, and

WHEREAS, it is the desire of the Council that the said fund be continued under the direction of the Recreation & Parks Director

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2014, by the Mayor and Council of the Borough of Franklin Lakes that:

1. During the year 2014, Jason Robinson, Recreation & Parks Director be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$100.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. Jason Robinson, Recreation & Parks Director, having custody of the Fund, be bonded in an amount not less than \$50,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution 12-14

Designation of Public Agency Compliance Officer

BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes that Gregory C. Hart, Borough Administrator, be designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Franklin Lakes.

Resolution 13-14

Volunteer Tuition Credit Program

WHEREAS, the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of Franklin Lakes; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their fire fighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, that the Volunteer Tuition Credit Program set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that the Borough Administrator is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

**Resolution 14-14
Authorization for Expenditures**

BE IT RESOLVED, that no expenditure in excess of \$5,400.00 be expended from budget appropriations without prior authorization of the Mayor and Council, and further, that the provisions of this be null and void in emergency conditions involving Police, Fire and Road Departments.

**Resolution 15-14
Cooperative Pricing Agreement**

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Township of Wyckoff, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 1, 2014 the governing body of the Borough of Franklin Lakes, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Franklin Lakes

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Borough Administrator Gregory C. Hart, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Resolution 16-14
Approval of By-Laws

BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, State of New Jersey, that the "By-Laws of Borough Council" annexed hereto and incorporated by reference herein, are hereby adopted.

Resolution 17-14
Award Contract – Finance and Tax Collection Software Maintenance

WHEREAS, N.J.S.A. 40A:11-5(1) (dd) provides that the Mayor and Council may award a contract for the provision of services for the support or maintenance of proprietary computer software without public advertising for bid; and,

WHEREAS, the Chief Financial Officer has recommended the award of a contract for the support and maintenance of the Borough's proprietary finance and tax collection software to Edmunds & Associates, Inc., 301A Tilton Road, Northfield, New Jersey 08225, for the year 2014, for the proposal amount of \$7,403;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes that the recommendation of the Chief Financial Officer is approved and the contract for the support and maintenance of the Borough's proprietary finance and tax collection software be and is hereby awarded to Edmunds & Associates, Inc., for the year 2014, for the proposal amount of \$7,403; and,

BE IT FURTHER RESOLVED that a Certification of Funds has been prepared and authorized by the Chief Financial Officer for the said contract assuring that there is a sufficient appropriation to fund the purchase authorized in this resolution as an express and mandatory condition of the award of this contract; and,

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to Edmunds & Associates, Inc., and the Chief Financial Officer.

Resolution 18-14
Authorize Purchases from the Bergen County Cooperative Pricing System Vendors

WHEREAS, the Borough of Franklin Lakes, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.1, et seq., may by resolution and without advertising for bids, purchase any good or services under the Bergen County Cooperative Pricing System, of which the Borough is a member; and,

WHEREAS, the Borough of Franklin Lakes is a member of the Bergen County Cooperative Pricing System and has the need on a timely basis to purchase goods or services using those contracts; and,

WHEREAS, the Borough of Franklin Lakes intends to enter into contracts with the following County contract vendors through this resolution and properly executed purchase orders as needed, which shall be subject to all the conditions applicable to current County contracts:

Subject – Gasoline
County Contract No. 13-100
Vendor – Rachles/Michele's Oil Co. Inc.

Subject - Diesel Fuel
County Contract No. 13-99
Rachles/Michele's Oil Co. Inc.

Contract expiration – September 20, 2014
20, 2014

Contract expiration – September

Subject – Rock Salt
County Contract No. 13-82
Vendor – Cargill, Inc. – Deicing Technology Business Unit
Contract expiration – September 30, 2014

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Franklin Lakes and County of Bergen, authorizes the purchase of certain goods and services from those approved Bergen County Cooperative Pricing System vendors as set forth hereinabove, pursuant to all of the conditions of the individual County contracts; and,

BE IT FURTHER RESOLVED that, pursuant to N.J.S.A. 5:30-5.5(b), the certification of funds shall be certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer via an authorized purchase order; and,

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Superintendent of Public Works and the Chief Financial Officer.

Resolution 19-14
Mutual Aid Agreement – Law Enforcement

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief’s Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Franklin Lakes to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief’s Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes that the police Department of the Borough of Franklin Lakes, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief’s Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

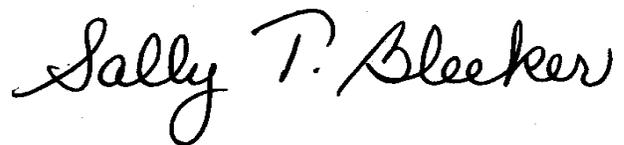
BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

Resolution 20-14
Require Elected Officials to Attend Courses

WHEREAS, the Mayor and Council of the Borough of Franklin Lakes are desirous of implementing a policy which will require members of the Mayor and Council to attend, if feasible, on annual basis at least one course covering the responsibilities and obligations of elected officials;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, and State of New Jersey, that members of the Mayor and Council shall attend, if feasible, on an annual basis at least one course offered by the Rutgers University Center for Government Services (or a similar education provider such as the New Jersey League of Municipalities) covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, capital planning, shared services).

Respectfully submitted,

A handwritten signature in black ink that reads "Sally T. Bleeker". The signature is written in a cursive, flowing style.

Sally T. Bleeker, Borough Clerk

