

**Reorganization Meeting of the Franklin Lakes Board of Health  
January 5, 2015 – 7:00 PM**

The regular meeting of the Franklin Lakes Board of Health was called to order by Marilyn Fuhr at 7:00 P.M. in the Municipal Building.

Mrs. Fuhr read the Sunshine Law Statement.

**Roll Call:**

**Present:** Marilyn Fuhr, President  
Stephan Billstein  
June Linz  
Olivia Voellmicke  
Justin Musella, Alternate #1  
Marjorie Vanacore, REHS Inspector  
Nancy Yarish, Secretary/Registrar

**Absent:** Rajan Melwani  
Ann Swist, Council Liaison  
Joseph Kelly, Council Liaison

**Nomination and Election of Officers:**

Nominations were opened for the office of President. On a motion by Dr. Billstein, seconded by June Linz, Mrs. Fuhr was reappointed President of the Board of Health.

Roll Call Vote: All Yeas – Dr. Billstein, Mrs. Linz, Mrs. Voellmicke, Mrs. Fuhr

Nominations were opened for the office of Vice President. On a motion by Mrs. Fuhr, seconded by Dr. Billstein, Mrs. Voellmicke was appointed Vice President of the Board of Health.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Linz, Mrs. Voellmicke

**2015 Appointments:**

Nominations were opened for the office of Secretary to the Board of Health. On a motion by Mrs. Fuhr, seconded by Dr. Billstein, Mrs. Yarish was reappointed Secretary to the Board of Health.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Linz, Mrs. Voellmicke

Nominations were opened for the office of Registrar of Vital Statistics. On a motion by Mrs. Fuhr, seconded by Dr. Billstein, Mrs. Yarish was reappointed Registrar of Vital Statistics.

Roll Call Vote: All Yeas – Mrs. Fuhr, Dr. Billstein, Mrs. Linz, Mrs. Voellmicke

Nominations were opened for the office of Deputy Registrar of Vital Statistics. On a motion by Mrs. Fuhr, seconded by Dr. Billstein, Mrs. Bleeker was reappointed Deputy Registrar of Vital Statistics.

Roll Call Vote: All Yeas - Mrs. Fuhr, Dr. Billstein, Mrs. Linz, Mrs. Voellmicke

Nominations were opened for the office of Alternate Deputy Registrar of Vital Statistics. On a motion by Mrs. Fuhr, seconded by Dr. Billstein, Mrs. Sivakumar was reappointed Alternate Deputy Registrar of Vital Statistics.

Roll Call Vote: All Yeas - Mrs. Fuhr, Dr. Billstein, Mrs. Linz, Mrs. Voellmicke

#### **Approval of the Official Newspapers:**

On a motion by Mrs. Fuhr, seconded by Dr. Billstein and unanimously carried, The Record, Herald News, Ridgewood News and Star Ledger were approved as the official newspapers for the Board of Health.

Roll Call Vote: All Yeas - Mrs. Fuhr, Dr. Billstein, Mrs. Linz, Mrs. Voellmicke

#### **Approval of the Board of Health Meeting Dates for the 2015 Calendar Year:**

On a motion by Mrs. Fuhr, seconded by Dr. Billstein, the 2015 regular meetings of the Board of Health will be held on the first Monday evening of alternate months - January, March, May, July, September and November commencing at 7:00 P.M., in the Municipal Building. In the event that one of these Monday evenings should fall on a holiday, the meeting shall be held on the following Monday evening.

Roll Call Vote: All Yeas - Mrs. Fuhr, Dr. Billstein, Mrs. Linz, Mrs. Voellmicke

#### **Minutes:**

On a motion by Dr. Billstein, seconded by Mrs. Voellmicke, and unanimously carried, the minutes from November 3, 2014 meetings were approved.

Roll Call Vote: All Ayes – Marilyn Fuhr, Stephan Billstein, June Linz, Olivia Voellmicke

#### **Vouchers:**

Tyco Animal Control voucher for the month of November 2014 in the amount of \$1,085 was approved.

**Reports:**

On a motion by Mrs. Fuhr seconded by Mrs. June Linz, the Sanitarian's inspection report for the month of November 2014 was approved.

**New Business:**

The Board members reviewed the 2015 agreement for nursing services from Valley Hospital, the Department of Community Health. On a motion by Dr. Billstein, seconded by Mrs. Fuhr, the 2015 contract from Valley Hospital was approved.

Roll Call Vote: All Ayes – Marilyn Fuhr, Stephan Billstein, June Linz, Olivia Voellmicke

The Board members reviewed the 2015 contract from Bergen County Department of Health Services for Health Officer coverage, REHS services and the blood borne pathogen compliance program. On a motion by Mrs. Fuhr, seconded by Dr. Billstein, the 2015 contract from Bergen County Department of Health Services was approved.

Roll Call Vote: All Ayes – Marilyn Fuhr, Stephan Billstein, June Linz, Olivia Voellmicke

The Board members reviewed the 2015 contract from Tyco Animal Control Services for animal control services. On a motion by Mrs. Fuhr, seconded by Mrs. Voellmicke, the 2015 contract from Tyco Animal Control Services was approved.

Roll Call Vote: All Ayes – Marilyn Fuhr, Stephan Billstein, June Linz, Olivia Voellmicke

The Board members reviewed the 2015 contract agreement from the Borough of Waldwick for the Well-Baby Clinic. On a motion by Mrs. Fuhr, seconded by Dr. Billstein, the 2015 contract from the Borough of Waldwick was approved.

Roll Call Vote: All Ayes – Marilyn Fuhr, Stephan Billstein, June Linz, Olivia Voellmicke

## **Introduction of Ordinance**

Move to take up consideration of Ordinance No. BH2015-1 for Introduction and direct the Board of Health Secretary to read by title. Second and voice vote.

**Secretary reads by title** *Proposed additions in italics*

### **BOROUGH OF FRANKLIN LAKES BOARD OF HEALTH ORDINANCE NO. BH2015-1**

#### **AN ORDINANCE OF THE BOARD OF HEALTH OF THE BOROUGH OF FRANKLIN LAKES AMENDING PROVISIONS OF CHAPTER 547 “SANITATION IN PUBLIC PLACES” OF THE CODE OF THE BOROUGH OF FRANKLIN LAKES PERTAINING TO REQUIRED TOILET FACILITIES**

**BE IT ORDAINED** by the Board of Health of the Borough of Franklin Lakes, County of Bergen, and State of New Jersey, as follows:

Section 1. Section 547-2 “Facilities to be provided” of the Code of the Borough of Franklin Lakes” is hereby repealed in its entirety.

§547-2 Facilities to be provided.

Every public place shall contain the following:

- A. Proper lavatory facilities for the use of persons patronizing the place;
- B. A washroom, comfort station or other place of a like nature;
- C. A sufficient quantity of toilet tissue;
- D. Individual towels;
- E. A sanitary waste receptacle for towels, customarily discarded after usage;
- F. Separate toilets for male and female patrons; *except that, in businesses, occupancies with a total floor area of 1,500 square feet or less, one toilet facility, designed for use by no more than one person at a time, shall satisfy the requirements for serving customers and employees of both sexes;*
- G. Provisions for the thorough cleansing, boiling and sterilizing of cloth towels, if used; and

H. A mechanical dispenser for liquid or powdered soap of a type approved by the Board.

Section 2. Repealer.

All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflicts.

Section 3. Severability.

If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not affect the remaining provisions of this ordinance. The Board of Health of the Borough of Franklin Lakes declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

Section 4. Effective Date.

This ordinance shall take effect immediately upon passage and publication according to law.

**WHEREAS**, ORDINANCE NO. BH2015-1 was introduced at a meeting of the Board of Health held on the 5<sup>th</sup> day of January 2015;

**NOWHEREFORE, BE IT RESOLVED**, by the Board of Health of the Borough of Franklin Lakes, County of Bergen, State of New Jersey, that Ordinance BH2015-1 be the same is hereby introduced on First Reading; and,

**BE IT FURTHER RESOLVED** that said Ordinance BH2015-1 will be further considered for final passage at a meeting of the said Board of Health to be held on the 2<sup>nd</sup> day of March 2015 at 7:00 P.M. or as soon thereafter as the matter can be reached in the Municipal Building Conference Room at Borough Hall, 480 DeKorte Drive, Franklin Lakes, New Jersey, at which time and place all persons who may be interested will be given an opportunity to be heard regarding Ordinance No. BH2015-1; and

**BE IT FINALLY RESOLVED**, that the Board of Health Secretary is hereby authorized and directed to publish the Introduction and Notice of Hearing as required by Law.

On a motion by Mrs. Fuhr, seconded by Dr. Billstein and unanimously carried, ORDINANCE NO. BH2015-1 was approved for introduction.

Roll Call Vote: All Ayes – Marilyn Fuhr, Stephan Billstein, June Linz, Olivia Voellmicke

**Old Business:**

Mrs. Yarish will schedule the 2015 annual flu clinic for the first week of October or sooner. She will contact all parties involved.

The Bergen County 100% Smoke-free Parks initiative was adopted by the Mayor and Council.

**Open the Time for Public Comment:**

Motion to open the time for public comment was made by Mrs. Fuhr, seconded by Dr. Billstein. On voice vote, all in favor.

No comment from the public.

Motion to close the time for public comment was made by Mrs Fuhr, seconded by Dr. Billstein. On voice vote, all in favor.

**Adjournment:**

On a motion by Mrs. Fuhr, seconded by Dr. Billstein, and unanimously carried, the meeting was adjourned at 7:23 PM.

Respectfully submitted,

Nancy Yarish  
Secretary/Registrar, Board of Health