

**MEETING OF THE MAYOR AND COUNCIL
JANUARY 6, 2015
12:00 P.M.**

A Reorganization Meeting of the Mayor and Council was held on January 6, 2015, in the Municipal Building.

MEETING CALLED TO ORDER BY BOROUGH CLERK

SUNSHINE LAW STATEMENT

Borough Clerk, Sally T. Bleeker read the sunshine law.

ROLL CALL

The following Council Members and Professional Staff responded to the roll call vote: Mayor Bivona, Councilman Cadicina, Councilman Kahwaty, Councilman Kelly, Councilman Lambrix, Councilwoman Ramsey and Councilwoman Swist. Also present were Borough Attorney William T. Smith; Borough Administrator, Gregory C. Hart and Borough Clerk Sally T. Bleeker.

FLAG SALUTE

MOMENT OF SILENT REFLECTION

OATH OF OFFICE

Mayor Bivona came forward and administered the Oath of Office to Councilmember's Paulette Ramsey and Joseph F. Kelly.

ROLL CALL OF 2015 MAYOR AND COUNCIL MEMBERS

The following Council Members and Professional Staff responded to the roll call vote: Mayor Bivona, Councilman Cadicina, Councilman Kahwaty, Councilman Kelly, Councilman Lambrix, Councilwoman Swist and Councilwoman Ramsey. Also present were Borough Attorney William T. Smith; Borough Administrator, Gregory C. Hart and Borough Clerk Sally T. Bleeker.

PROCLAMATIONS

THANK YOU AND APPRECIATION TO VOLUNTEERS

WHEREAS, the residents of the Borough of Franklin Lakes have been fortunate during 2014 to receive the benefits of many services and programs provided by the Borough; and

WHEREAS, many of these programs and services are available as a result of the time and effort of many volunteers; and

WHEREAS, some of the services and programs which are supported or provided in part or entirely by volunteers include:

- Fire Department
- Ambulance Corps
- Planning Board
- Board of Adjustment
- Board of Health
- Recreation & Parks Committee
- Shade Tree Commission
- Environmental Commission
- Local Emergency Planning Council
- Franklin Lakes Nature Preserve Executive Committee
- Juvenile Conference Committee
- Municipal Alliance
- Mayors Wellness Campaign

NOW, THEREFORE, I, MAYOR FRANK BIVONA, Mayor of the Borough of Franklin Lakes, on behalf of the Mayor and Council and the residents of the Borough, do hereby recognize, thank and extend our deepest appreciation to all of the volunteers that donate their invaluable services, time, and efforts to their fellow citizens

IN WITNESS HEREOF, I have hereunto set my Hand and caused the Seal of the Borough of Franklin Lakes to be affixed this 6th day of January, 2015.

MAYOR BIVONA'S ADDRESS

Happy New Year to all, wishing you a happy and healthy 2015!

On behalf of the Governing Body we thank you for your support in 2014 and look forward to serving you in the year ahead. As I enter my second four year term as Mayor, I am excited about the future of our fine Borough.

I want to start by congratulating Councilwoman Paulette Ramsey and Councilman Joseph Kelly who each begin a new three year term on the Council. We are very fortunate to have a terrific team of Councilmembers who all bring specific areas of expertise that allows us to effectively and efficiently deal with all issues. No, we don't agree on everything and we have healthy debates on issues but we always seem to be driven by doing what is right for Franklin Lakes. We respect each other – we are friends, neighbors and proud residents of the town we serve.

Here is your team for the year ahead: Councilmembers Paulette Ramsey, Charles Kahwaty, Thomas Lambrix, Joseph Kelly, Joseph Cadicina and Ann Swist. Add in Borough Administrator Greg Hart, Borough Clerk Sally Bleeker, Borough Attorney Bill Smith and Borough Engineer Kevin Boswell who prepare and guide us through this busy schedule with great expertise. And to all of our other employees and professionals who provide their specific expertise where and when necessary, we are grateful. It's a great team.

During the past year we had strong contributions from all facets of our Borough operations, and I share some of the highlights below. None of this gets done without a great group of employees, professionals and volunteers. For 15% of your tax bill you get a multitude of services including public safety, recreation and parks, environmental and community affairs, public works, planning and development and administration and finance.

Key Accomplishments 2014:

- We provided a broader array of essential services to our residents and taxpayers with a higher degree of responsiveness. We can now track performance with our new “Performance Dashboard” now expanded to additional departments and displayed for all to see on our website.
- Successful management within the budget limiting tax increase to under 2% maintaining one of the lowest tax rates in the State; increased surplus level and reduced debt.
- Finalized a six-year capital spending plan that provides for all essential capital purchases and projects for the Borough while still reducing overall debt levels at the end of that period.
- Refinanced our outstanding debt reducing funding costs and locking in very favorable long term financing. Moody's awarded its highest rating “Aaa” to our bonds.
- Public safety provided outstanding service with a mix of employees and dedicated volunteers.
 - Police – 24 hour protection responding to over 18,000 service calls
 - Fire – volunteers covering over 425 fire calls
 - Ambulance – volunteers responding to 763 calls
 - OEM – drilling and preparing for emergencies that face our residents
 - DPW – clearing roads, maintaining parks and municipal buildings
 - Courts – processing approximately 4,000 criminal, traffic and ordinance violations

- Our Construction Department and Board of Health processed thousands of permits, licenses and inspections supporting our residents.
- Improved upon our award winning communication programs with residents with expanded scope and venues.
- Our Planning and Zoning Boards worked hard to ensure consistency with our master plans and ordinances.
- Our Environmental and Shade Tree Commissions worked hard to protect our environment and improve recycling efforts.
- Improved our parks, recreation facilities and nature trails using grants and donations to enhance the natural beauty of our Borough and provide improved recreation activities.
- With the support of our Recreation Committee and many volunteer coaches we held recreation and sports programs for over 3,000 participants and added activities to our wellness programs.
- We completed our Mayors Wellness application to the State asking for a “Healthy Town” designation supported by a robust program of activities and programs that promote well-being.
- Instituted a new annual Mayor’s Volunteer award program and recognized ten individuals from various volunteer activities in town highlighting their contributions and the virtues of volunteerism.
- Established a synergy task force comprised of our Borough, Library and School administrators seeking ways to work together more effectively and efficiently.

We have many goals for 2015 and I will work closely with our Council in the coming weeks to finalize them. My focus in these discussions will be:

Property Taxes- We will continue to find ways to control costs while maintaining our service to residents. We will continue to slowly reduce our debt and fund recurring capital items through operating reserves. All of this with the goal of keeping our tax rate among the lowest in the State.

Shared Services and Synergies – We will find ways to share services and ideas in a coordinated fashion with other governmental groups, towns, schools and libraries. These efforts will result in more effective delivery of services and the potential to reduce costs.

Public Safety – We will proactively promote and highlight best practices for keeping our residents and our property safe and secure. We will increase our public safety communications across the board.

Roads – We will improve our roads and our responsiveness to road repairs while keeping with budgets. We must update our assessment process and responsiveness.

Capital Projects – We will execute our capital plan and begin the necessary infrastructure projects scheduled for the year such as municipal sewers, police headquarters renovation and purchase of fire trucks.

Recreation and Parks – We will continue to develop our recreation fields, facilities and parks. We must work closely with the Wyckoff Y on the renovation of the Community Center and the delivery of programs to our residents.

Sewers – We will work closely with the NWBUA to ensure that we provide voluntary service hook ups and appropriate expansion to meet the needs of the Borough and its residents.

Special Needs Housing – We will finalize the plans for our special needs housing project that will bring much needed capacity in a low-impact natural setting.

Municipal Alliance – We will increase our emphasis and marshal our resources to proactively prevent and discourage drug and alcohol abuse – for the youth, adult and senior populations.

Service – We will continue to develop our systems to track performance and customer service to we can ensure we are delivering outstanding service to our residents and taxpayers.

The New Year is filled with challenges and I look forward to an open dialogue with residents and taxpayers. I invite your comments, suggestions and involvement. Of course, my door will always be open and my cell phone on. I am usually available, so please stop by or make an appointment to be assured of getting me.

Finally, I want to recognize the families of the governing body, employees and volunteers. I thank you for supporting us which allows us to better serve our community.

Thank you and God Bless Franklin Lakes.

NOMINATION FOR COUNCIL PRESIDENT

Councilmember Ramsey nominated Councilmember Kelly for Council President. Councilmember Cadicina seconded the motion. Discussion – none.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey
Nays:
Abstain:
Absent:
Motion approved.

OATH OF OFFICE ADMINISTERED TO OFFICERS

Fire Department

Mayor Bivona called forth and administered the oath of officers to the following Fire Department Officers:

- Fire Chief Ryan Dodd
- Assistant Fire Chief Charles Bohny Jr.
- Captain Thomas Pianettini
- Captain Jeremy Donch
- Lieutenant Max Chazen

Ambulance Corps

- Captain Laurie Burnette
- 1st Lieutenant Cedric Perkins
- 2nd Lieutenant Ken Koehler
- 3rd Lieutenant Jim Vinci

APPOINTMENTS

- Patrolman Robert Grassi – to Franklin Lakes Police Detective

Council President Kelly made a motion to appoint Patrolman Robert Grassi to Detective of the Franklin Lakes Police Department. Councilmember Kahwaty seconded the motion.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey
Nays:
Abstain:
Absent:
Motion approved.

- Richard Lilienthal to Superintendent of Public Works

Councilmember Cadicina made a motion to appoint Richard Lilienthal Superintendent of Public Works. Councilmember Ramsey seconded the motion.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey

Nays:

Abstain:

Absent:

Motion approved.

2015 Standing Council Committee Appointments

Mayor Bivona offered the following Council Committee appointments:

- | | | |
|-------------------------------|----------|----------|
| • Public Safety | Ramsey | Kahwaty |
| • Recreation and Parks | Kelly | Ramsey |
| • Environmental and Community | Swist | Kelly |
| • Public Works | Cadicina | Swist |
| • Planning and Development | Kahwaty | Lambrix |
| • Finance and Administration | Lambrix | Cadicina |

Motion made by Councilmember Kahwaty to accept the Council Committee appointments, seconded by Council President Kelly. Discussion – none.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey

Nays:

Abstain:

Absent:

Motion approved.

Professional & Staff Appointments

Mayor Bivona offers the following staff appointments:

Mayor Bivona offers the following Borough Employee/Volunteer appointments:

Superintendent Department of Public Works	Richard Lilienthal
Recycling Coordinator	Liz Morris
Indoor Air Quality Designated Person	Richard Lilienthal
Payroll Manager	Meena Sivakumar
Deputy Court Administrator	Judy Lubrano
Deputy Borough Clerk	Jennifer Crespo
Substitute Electrical Inspector	Robert Lynch
Substitute Electrical Inspector	John Lane
Alternate Electrical Inspector	Pantaleo Belgiovine
Substitute Plumbing Inspector	John Wittekind
Substitute Fire Inspector	John Wittekind
Recreation & Parks Director	Jason Robinson
Juvenile Bureau Officer	Jeffrey Jost
Traffic Bureau Officer	Denny Knubel
Detectives	John Bakelaar
	Jeffrey Jost
	Robert Grassi
Marshal-2015	Lynn VerHage
Engineers to the Fire Dept. – Chief	Chester Kowalski

Fire Prevention Chief
Fire Inspectors

Denny Knubel
Zach Hine
Charles Bohny, Jr.
Maxwell Chazen
Conor DeNicola
Steven Linz
Brian Dalton
John Stokes
David Williams
Robert Payton
Ken Steenstra

Mayor Bivona offers the following professional appointments:

Municipal Court Judge	Francis Leddy
Public Defender	Salvador Sclafani
Borough Attorney	Smith, Crotty, Meyer & Bruins
Borough Engineer	Boswell/McClave
Borough Auditor	Lerch, Vinci & Higgins
Borough Planner	Clarke Caton Hintz
Bond Counsel	Wolff & Samson PC
Risk Management Consultants	PIA McCarthy Forde
Labor Attorney	Ruderman & Glickman
Borough Appraiser	McNerney & Associates
COAH Counsel	Jeffrey R. Surenian & Assoc.
Special Tax Appeal Attorney	Gittleman, Muhlstock & Chewcaskie, L.L.P.
Insurance Commissioner	G. Thomas Donch

Motion by Councilmember Ramsey to approve the Professional and Staff appointments, seconded by Councilmember Kahwaty. Discussion – none.

Roll Call:

Ayes: Cadicina (with exception), Kahwaty, Kelly, Lambrix, Swist, Ramsey
Nays:
Abstain: Cadicina on the appointment of Alt. Elec. Inspector Pantaleo Belgiovine
Absent:
Motion approved.

Boards/Committees/Commissions

Mayor offers the following Boards/Committees/Commissions appointments:

Appointments to Board, Commissions and Committees:

Board of Health: 3 year appointment

Olivia Voellmicke	3 year term
Justin Musella – Alternate #1	2 year term

Environmental Commission: 3 year appointment

Donald Scine	3 year term
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Susan Barbuto		3 year term
Larissa Symbouras – Alternate #1		2 year term
Omar ElRafei – Alternate #2		2 year term

Planning Board:

Frank Bivona, Mayor	Class I	1 year term
Steve Linz	Class II	1 year term
Charles Kahwaty	Class III	1 year term
Joseph Pullaro	Class IV	4 year term

Library Board: 5 year appointment

Donna Luciano		5 year term
Louise Riccobene		5 year term
Dr. Lydia Furnari (or delegate)		1 year term
Twinkie Polizzi	delegate for Mayor Bivona	

Zoning Board of Adjustment: 4 year appointment

Roy Messaros		4 year term
Joanne Gerber		4 year term
Richard Badenhausen		4 year term
Eli Khoury	Alternate #1	2 year term
Anthony DeLorenzo	Alt. #2 Unexpired Term	1 year term

Recreation Committee: 3 year appointment

Ron Carti		3 year term
Lisa Valano		3 year term
Dina Robinson – Mayors Wellness Coordinator		1 year term

Emergency Management Council:

2015

Local Emergency Planning Committee (LEPC)

Frank Bivona	Mayor	One Year Term
Paulette Ramsey	Councilwoman	One Year Term
Craig Goldman	OEM Coordinator	Three Year Term
Donald Osenbruck	Deputy Coordinator	One Year Term
Denny Knubel	Deputy Coordinator	One Year Term
Brian Brunsch	Deputy Coordinator	One Year Term
Nelson Winokur	Deputy Coordinator	One Year Term
Lynn Pagano	Deputy Coordinator	One Year Term
Ryan Dodd	Fire Chief	One Year Term
Laurie Burnette	Ambulance Corps. Captain	One Year Term
Gregory Hart	Borough Administrator	One Year Term
Richard Lilienthal	Supt. of Public Works	One Year Term
Dr. Lydia Furnari	Supt. of K-8 Schools	One Year Term
Martin Hoffman	Express Scripts	One Year Term
Anthony Albanese	Becton Dickinson Rep.	One Year Term
Robert Pavlick	American Red Cross Rep.	One Year Term

Motion by Councilmember Kahwaty to approve the Boards/Committees/Commissions appointments, seconded by Council President Kelly. Discussion – none.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey

Nays:
Abstain:
Absent:
Motion approved.

CONSENT AGENDA
Resolution 01-15

BE IT RESOLVED that the following resolutions, placed on this agenda by consent, require no discussion and the same having been previously reviewed by each Governing Body member, be and are hereby adopted in their entirety by the Mayor and Council of the Borough of Franklin Lakes. Full text of all consent agenda resolutions found after adjournment.

- Establish 2015 Temporary Budget Appropriations
- Official Bank Depositories
- Official Signatures
- Official Meeting Dates
- Official Newspapers
- Cancellation of Property Taxes Under \$10.00
- Enforcement Officers
- Rate of Interest on Delinquent Taxes
- Authorize Borough Clerk to Maintain Petty Cash Fund
- Authorize Recreation & Parks Director to Maintain Petty Cash Fund
- Designation of Public Agency Compliance Officer
- Volunteer Tuition Credit Program
- Authorization for Expenditures
- Cooperative Pricing Agreement
- Approval of By-Laws
- Award Contract – Finance and Tax Collection Software Maintenance
- Authorize Purchases from the Bergen County Cooperative Pricing System Vendors
- Mutual Aid Agreement – Police
- Mutual Aid Agreement – Fire
- Require Elected Officials to Attend Courses
- Community Emergency Response Team

Resolution read and introduced by Councilmember Kahwaty, seconded by Councilmember Cadicina.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Swist, Ramsey
Nays:
Abstain:
Absent:
Motion approved.

PUBLIC’S OPPORTUNITY TO SPEAK

Motion to open the time for public comment was made by Councilmember Kahwaty, seconded by Councilmember Lambrix. On voice vote, all in favor.

No one from the public came forward at this time.

OLD BUSINESS

No old Business at this time

NEW BUSINESS

No new Business at this time

ADJOURNMENT

Motion made by Councilmember Cadicina to adjourn, seconded by Councilmember Kelly. On voice vote, all in favor.

Resolution 02-15

WHEREAS, Section 40:44-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the CY 2015 budget, temporary appropriations be made before January 31, 2015 for the purposes and amounts required and in the manner and time therein provided; and

WHEREAS, the total appropriations as made shall not exceed 26.25% of the total appropriations made for all purposes in the budget of the preceding calendar year excluding, in both instances, appropriations made for interest and Debt Redemption Charges, Capital Improvement Fund and Public Assistance; and,

WHEREAS, the date of this resolution is within the first thirty days of January, 2015; and,

WHEREAS, the total appropriations in the CY 2014 budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and for Public Assistance (Relief), is the sum of \$13,444,978.00, and,

WHEREAS, 26.25% of the total appropriations of the CY 2014 budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and Public Assistance (Relief) in said budget is the sum of \$3,529,306.73.

WHEREAS, the appropriations for the 2015 Temporary Debt Service budget total \$1,568,985.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, New Jersey that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Treasurer for his records

Resolution 03-15

RESOLVED, that the Mayor's designation of TD Bank and the Bank of America, as the official depositories for the Borough for 2015 be confirmed. Also the Cash Management plan of the Borough pursuant to N.J.S.A. 40:A5-14

Resolution 04-15

WHEREAS, the Borough of Franklin Lakes has funds deposited in certain banking institutions; and,

WHEREAS, official signatures are required on certain check and documents pertaining to the transaction of the business of the said Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, State of New Jersey, that the following named officials are authorized to affix their signatures on all checks during the year 2015:

- Frank Bivona, Mayor
- Sally T. Bleeker, Borough Clerk
- William G. Pike, Chief Financial Officer

BE IT FURTHER RESOLVED that, in the absence of the aforementioned officials, the following named persons be authorized to affix their signatures to any checks:

- Joseph Kelly, Council President for Mayor
- Gregory C. Hart, Borough Administrator for Borough Clerk

- Meena Sivakumar, Tax Collector for Chief Financial Officer

BE IT FURTHER RESOLVED that the following named officials are authorized to affix their signatures to approve vouchers for payment during the year 2015:

- Gregory C. Hart, Borough Administrator
- William G. Pike, Chief Financial Officer

BE IT FURTHER RESOLVED that, in the absence of the aforementioned officials, the following named persons be authorized to affix their signatures to any vouchers:

- Sally T. Bleeker, Borough Clerk for Borough Administrator
- Meena Sivakumar, Tax Collector for Chief Financial Officer

Resolution 05-15

BE IT RESOLVED, that the Regular Council Meeting dates for 2015 shall be as follows: Reorganization Meeting, January 6, 2015 at 12 Noon; Regular Meetings to be held at 7:30 PM on January 20, February 17, March 17, April 21, May 19, June 16, July 21, August 18, September 17, October 20, November 24 and December 15. Reorganization and Regular Meetings will be held in the Council Chamber 480 DeKorte Drive Franklin Lakes, NJ 07417

BE IT FURTHER RESOLVED, that the following order of business be adopted and followed at all Regular Meetings held during 2015:

1. Meeting Called to Order
2. Roll Call
3. Salute to the Flag
4. Moment of Silent Reflection
5. Open time for Public Comment
6. Public Hearings
7. Consent Agenda
8. Resolutions
9. Old Business
10. New Business; introduction of Ordinances
11. Adjournment, and

BE IT FURTHER RESOLVED, that Supplementary Meetings shall be held as follows: Supplementary Meetings will be held at 7:30 PM on January 6, February 3, March 3, April 7, May 5, June 4, July 7, August 4, September 1, October 6, November 5 and December 1 all Supplementary Meetings will be held in the Conference Room 480 DeKorte Drive Franklin Lakes, NJ 07417; and

BE IT FURTHER RESOLVED, that Special and Work Session Meetings may include the following:

1. Meeting Called to Order
2. Roll Call
3. Salute to the Flag
4. Moment of Silent Reflection
5. Open time for Public Comment
6. Consent Agenda
7. Mayor's Report
8. Committee/Liaison Reports
9. Old Business
10. New Business
11. Adjournment

Resolution 06-15

BE IT RESOLVED, that the Mayor's designation of the, The Record, Hackensack, NJ, Herald News, Hackensack, NJ, Ridgewood News, Hackensack, NJ and Star Ledger, Newark, NJ as the official newspapers of the Borough for 2015 be confirmed.

BE IT FURTHER RESOLVED, that franklinlakes.org is the official electronic news medium for the Borough of Franklin Lakes.

Resolution 07-15

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor & Council of the Borough of Franklin Lakes, New Jersey that the Tax Collector, Meena Sivakumar be authorized to cancel said tax amounts as deemed necessary

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector and Borough Auditor.

Resolution 08-15

BE IT RESOLVED, that the Zoning Officer, Construction Officer, Department of Public Works Superintendent and all members of the Police Department shall be designated as the enforcement officers to enforce the provisions of Chapter 220, Uniform Construction Codes; Chapter 425, Streets and Sidewalks; and Chapter 300, Land Use and Development of the Borough of Franklin Lakes, and that the Zoning Officer, the Construction Officer, Department of Public Works Superintendent and all members of the Police Department shall cause persons, firms or corporations in violation thereof, to be prosecuted.

Resolution 09-15

BE IT RESOLVED, that the rate of interest on delinquent taxes and assessments shall be fixed at the rate of 8 percentum per annum for the year 2015, on the first \$1,500.00 of the delinquency and at the rate of 18 percentum per annum on any amount of delinquency in excess of \$1,500.00; except that no interest shall be charged if payment of any installment is made within the ten (10) days after the date upon which same became payable.

WHEREAS, R.S. 54:4-67 has been amended to permit a 6% penalty charged on any delinquency in excess of \$10,000.00 if not paid by the end of the calendar year, and

BE IT FURTHER RESOLVED, that interest be computed on delinquent taxes to the day payment is received in the Tax Collector's Office, and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to hold the annual tax sale on delinquent taxes as required by P.L. 1997 Chapter 99.

BE IT FURTHER RESOLVED, with respect to Tax Certificates held by the municipality the following additional penalties shall be charged: two (2)% percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000 and

BE IT FURTHER RESOLVED, Dollars to be calculated from the date of the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable, that when the 10th day of grace period falls on a Saturday or Sunday, it is due on the following Monday, and if the following Monday is a legal holiday, it will be due and payable on the following Tuesday, and

BE IT FURTHER RESOLVED, that in the event a check received by the Borough is returned because of insufficient funds or for any other reason, a charge of \$20.00 will be imposed against said property. Further, where a check is received and is then returned unpaid, it shall be as though the taxes were not paid and interest shall accrue as outlined herein until proper payment is made.

Resolution 10-15

WHEREAS, N.J.S.A. 40A:521 authorizes the establishment of a Petty Cash Fund for the Borough Clerk's Office of the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund was established by resolution dated March 11, 1981, by the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services on March 30, 1981 and

WHEREAS, it is the desire of the Council that the said fund be continued under the direction of the Borough Clerk.

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2015, by the Mayor and Council of the Borough of Franklin Lakes that:

1. During the year 2015, Sally T. Bleeker, Borough Clerk be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$500.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash will be used by such office or department to pay claims for small miscellaneous expenses.
2. Sally T. Bleeker, Borough Clerk, having custody of the Fund be bonded in an amount not less than \$50,000.00 maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution 11-15

WHEREAS, N.J.S.A. 40A:521 authorizes the establishment of a Petty Cash Fund for the Recreation & Parks Committee of the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund was established by resolution dated October 9, 1996, by the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services on November 25, 1996, and

WHEREAS, it is the desire of the Council that the said fund be continued under the direction of the Recreation & Parks Director

NOW THEREFORE, BE IT RESOLVED, on this 1st day of January 2015, by the Mayor and Council of the Borough of Franklin Lakes that:

1. During the year 2015, Jason Robinson, Recreation & Parks Director be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$100.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. Jason Robinson, Recreation & Parks Director, having custody of the Fund, be bonded in an amount not less than \$50,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution 12-15

BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes that Gregory C. Hart, Borough Administrator, be designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Franklin Lakes.

Resolution 13-15

WHEREAS, the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of Franklin Lakes; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their fire fighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, that the Volunteer Tuition Credit Program set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that the Borough Administrator is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

Resolution 14-15

BE IT RESOLVED, that no expenditure in excess of \$5,400.00 be expended from budget appropriations without prior authorization of the Mayor and Council, and further, that the provisions of this be null and void in emergency conditions involving Police, Fire and Road Departments.

Resolution 15-15

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Township of Wyckoff, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 6, 2015 the governing body of the Borough of Franklin Lakes, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Franklin Lakes

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Borough Administrator Gregory C. Hart, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Resolution 16-15

BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, State of New Jersey, that the "By-Laws of Borough Council" annexed hereto and incorporated by reference herein, are hereby adopted.

Resolution 17-15

Award Contract – Finance and Tax Collection Software Maintenance

WHEREAS, N.J.S.A. 40A:11-5(1) (dd) provides that the Mayor and Council may award a contract for the provision of services for the support or maintenance of proprietary computer software without public advertising for bid; and,

WHEREAS, the Chief Financial Officer has recommended the award of a contract for the support and maintenance of the Borough’s proprietary finance and tax collection software to Edmunds & Associates, Inc., 301A Tilton Road, Northfield, New Jersey 08225, for the year 2015, for the proposal amount of \$8,603;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes that the recommendation of the Chief Financial Officer is approved and the contract for the support and maintenance of the Borough’s proprietary finance and tax collection software be and is hereby awarded to Edmunds & Associates, Inc., for the year 2015, for the proposal amount of \$8,603; and,

BE IT FURTHER RESOLVED that a Certification of Funds has been prepared and authorized by the Chief Financial Officer for the said contract assuring that there is a sufficient appropriation to fund the purchase authorized in this resolution as an express and mandatory condition of the award of this contract; and,

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to Edmunds & Associates, Inc., and the Chief Financial Officer.

Resolution 18-15

WHEREAS, the Borough of Franklin Lakes, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.1, et seq., may by resolution and without advertising for bids, purchase any good or services under the Bergen County Cooperative Pricing System, of which the Borough is a member; and,

WHEREAS, the Borough of Franklin Lakes is a member of the Bergen County Cooperative Pricing System and has the need on a timely basis to purchase goods or services using those contracts; and,

WHEREAS, the Borough of Franklin Lakes intends to enter into contracts with the following County contract vendors through this resolution and properly executed purchase orders as needed, which shall be subject to all the conditions applicable to current County contracts:

Subject – Gasoline
County Contract No. 14-100
Vendor – Rachles/Michele’s Oil Co. Inc.
Contract expiration – September 20, 2015

Subject - Diesel Fuel
County Contract No. 14-99
Rachles/Michele’s Oil Co. Inc.
Contract expiration – September 20, 2015

Subject – Rock Salt
County Contract No. 14-63
Vendor – Cargill, Inc. – Cargill, Inc. – Deicing Technology Business Unit
Contract expiration – September 30, 2015

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Franklin Lakes and County of Bergen, authorizes the purchase of certain goods and services from those approved Bergen County Cooperative Pricing System vendors as set forth hereinabove, pursuant to all of the conditions of the individual County contracts; and,

BE IT FURTHER RESOLVED that, pursuant to N.J.S.A. 5:30-5.5(b), the certification of funds shall be certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer via an authorized purchase order; and,

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Superintendent of Public Works and the Chief Financial Officer.

Resolution 19-15
Bergen County Law Enforcement Mutual Aid Resolution

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Franklin Lakes to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes that the police Department of the Borough of Franklin Lakes, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

Resolution 20-15
Mutual Aid – Fire Department

WHEREAS, the Mayor and Council of the Borough of Franklin Lakes has considered the bylaws of the Northwest Bergen Mutual Aid Association relating to mutual assistance between communities in the event of fire, disaster, or other emergencies; and,

WHEREAS, mutual aid agreements and relationships with the Northwest Bergen Mutual Aid Association and other Bergen County and Passaic County municipalities will enhance the Borough's ability to provide fire protection and emergency service to the Franklin Lakes community and other area municipalities; and,

WHEREAS, the State of New Jersey considers reciprocal assistance with area municipalities for emergency services a best practice; and,

WHEREAS, the Fire Chief recommends that the Mayor and Council renew mutual aid agreements and relationships with the Northwest Bergen Mutual Aid Association and other Bergen County and Passaic County municipalities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen and State of New Jersey that the Borough of Franklin Lakes renews its participation in the Northwest Bergen Mutual Aid Association; and,

BE IT FURTHER RESOLVED that the Borough of Franklin Lakes renews its mutual aid relationship with other Bergen County and Passaic County municipalities; and,

BE IT FURTHER RESOLVED that the adoption of this resolution shall serve as the formal written mutual aid agreement for all emergency response units and said emergency responses shall be conducted pursuant to State law and in accordance with standard emergency operating practices.

BE IT FINALLY RESOLVED that a copy of this resolution shall be provided to all municipalities in Bergen County and Passaic County.

Resolution 21-15

Require Elected Officials To Attend Courses

WHEREAS, the Mayor and Council of the Borough of Franklin Lakes are desirous of implementing a policy which will require members of the Mayor and Council to attend, if feasible, on annual basis at least one course covering the responsibilities and obligations of elected officials;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, and State of New Jersey, that members of the Mayor and Council shall attend, if feasible, on an annual basis at least one course offered by the Rutgers University Center for Government Services (or a similar education provider such as the New Jersey League of Municipalities) covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, capital planning, shared services).

Resolution 22-15

Community Emergency Response Team

WHEREAS, the Borough of Franklin Lakes solicits residents to serve their community during emergency situations such as Community Emergency Response Team (CERT) and OEM Auxiliary volunteers under the Supervision of the Franklin Lakes Emergency Coordinator (EMC); and,

WHEREAS, the role of a CERT and OEM Auxiliary member, beyond serving their family, neighbors and community in emergency situations, may also include other events and activities when authorized by the Emergency Management Coordinator, or designee; and,

WHEREAS, training for CERT and OEM Auxiliary members, including but not limited to the CERT program, is made available through agencies such as the Federal Emergency Management Association, New Jersey Office of Emergency Management, Bergen County Office of

Emergency Management, Franklin Lakes Office of Emergency Management or other training programs (e.g. American Red Cross); and,

WHEREAS, all Franklin Lakes CERT and OEM Auxiliary members, when authorized to serve in a capacity authorized by the EMC or his or her designee, will covered by insurance under the Bergen Municipal Joint Insurance Fund; and,

WHEREAS, a roster of CERT and OEM Auxiliary certified personnel and additional training each member has received will be kept on file in the Emergency Operations Center; and,

WHEREAS, CERT and OEM Auxiliary volunteers may only serve at emergencies and authorized events and activities approved by the Franklin Lakes Office of Emergency Management; and,

WHEREAS, the current roster of CERT and OEM Auxiliary members is attached;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, and State of New Jersey that the attached roster of approved volunteers, as same may be amended from time to time, is hereby approved; and,

BE IT FINALLY RESOLVED that a copy of this resolution be provided to the Franklin Lakes Emergency Management Coordinator.

Respectfully submitted,

A handwritten signature in black ink that reads "Sally T. Bleeker". The signature is written in a cursive, flowing style.

Sally T. Bleeker, Borough Clerk