

**MEETING OF THE MAYOR AND COUNCIL
JANUARY 5, 2016
6:30 P.M.**

A Reorganization Meeting of the Mayor and Council was held on January 5, 2016, in the Municipal Building.

MEETING CALLED TO ORDER BY BOROUGH CLERK

ROLL CALL

The following Council Members and Professional Staff responded to the roll call vote: Mayor Bivona, Councilman Cadicina, Councilman Kahwaty, Councilman Kelly, Councilman Lambrix, Councilwoman Ramsey and Councilwoman Swist. Also present were Borough Attorney William T. Smith; Borough Administrator, Gregory C. Hart and Borough Clerk Sally T. Bleeker.

SUNSHINE LAW STATEMENT

Borough Clerk, Sally T. Bleeker read the sunshine law.

FLAG SALUTE

MOMENT OF SILENT REFLECTION

OATH OF OFFICE

Mayor Bivona came forward and administered the Oath of Office to Councilmember Charles Kahwaty and Councilmember Thomas Lambrix.

ROLL CALL OF 2016 MAYOR AND COUNCIL MEMBERS

The following Council Members and Professional Staff responded to the roll call vote: Mayor Bivona, Councilman Cadicina, Councilman Kahwaty, Councilman Kelly, Councilman Lambrix, Councilwoman Ramsey and Councilwoman Swist. Also present were Borough Attorney William T. Smith; Borough Administrator, Gregory C. Hart and Borough Clerk Sally T. Bleeker.

PROCLAMATION

THANK YOU AND APPRECIATION TO VOLUNTEERS

WHEREAS, the residents of the Borough of Franklin Lakes have been fortunate during 2015 to receive the benefits of many services and programs provided by the Borough; and

WHEREAS, many of these programs and services are available as a result of the time and effort of many volunteers; and

WHEREAS, some of the services and programs which are supported or provided in part or entirely by volunteers include:

- | | |
|----------------------------------|--|
| Fire Department | Ambulance Corps |
| Planning Board | Board of Adjustment |
| Board of Health | Recreation & Parks Committee |
| Shade Tree Commission | Environmental Commission |
| Local Emergency Planning Council | Franklin Lakes Nature Preserve Executive Committee |
| Juvenile Conference Committee | Municipal Alliance |
| Mayors Wellness Campaign | |

NOW, THEREFORE, I, MAYOR FRANK BIVONA, Mayor of the Borough of Franklin Lakes, on behalf of the Mayor and Council and the residents of the Borough, do hereby recognize, thank and extend our deepest appreciation to all of the volunteers that donate their invaluable services, time, and efforts to their fellow citizens

IN WITNESS HEREOF, I have hereunto set my Hand and caused the Seal of the Borough of Franklin Lakes to be affixed this 6th day of January, 2015.

DONATION

Borough resident, Joseph Conklin, donated telephone number 201-891-4000 to the Borough of Franklin Lakes.

MAYOR BIVONA'S ADDRESS

Happy New Year to all, wishing you a happy and healthy 2016!

The municipal organization in Franklin Lakes is comprised of about 70 employees and countless volunteers. We provide essential services that include Public Safety, Public Works, Recreation and Parks, Environmental and Community services, Planning and Development and Finance and Administration. We are here to serve the residents and taxpayers of Franklin Lakes funded primarily by your tax dollars which represent about 15% of your property tax bill. We care for those funds and provide these services with a high degree of concern and accountability. We believe that Franklin Lakes is an extraordinary town in which to live, raise a family, conduct business and enjoy the beauty of our natural surroundings. We are routinely recognized as one of the best places to live in our state and beyond. Our goal is to keep it that way and improve where we can while keeping property tax rates among the lowest in the state. On behalf of the Governing Body we thank you for your support in 2015 and look forward to serving you in the year ahead. We are excited about the future and have a great team in place to make additional strides in the years ahead.

I want to start by congratulating Councilmen Charles Kahwaty and Tom Lambrix on their reelection. I have worked with these gentlemen for several years now and consider myself fortunate to have such great partners. Each begins a new three year term on the Council. We are very fortunate to have a terrific team of Councilmembers who all bring specific areas of expertise that allows us to effectively and efficiently deal with all issues. This is an experienced team – a combined forty-three years of experience on the governing body that has helped us navigate difficult issues with a high degree of professionalism. And that is the way we conduct ourselves. We respect each other – we are friends, neighbors and proud residents of the town we serve.

Here is your team for the year ahead: Councilmembers Joseph Cadicina, Charles Kahwaty, Joseph Kelly, Thomas Lambrix, Paulette Ramsey and Ann Swist. Add in Borough Administrator Greg Hart, Borough Clerk Sally Bleeker, Borough Attorney Bill Smith and Borough Engineer Kevin Boswell who prepare and guide us through this busy schedule with great expertise. And to all of our other employees and professionals who provide their specific expertise where and when necessary, we are grateful. It's a great team.

During the past year we had strong contributions from all facets of our Borough operations, and I share some of the highlights below. None of this gets done without a great group of employees, professionals and volunteers – and the leadership of Greg Hart our Borough Administrator.

Key Accomplishments 2015:

- Our Council and Finance group led us to another year of a less than 2% tax increase while keeping within our 6-year capital and debt plan with the goal of reducing debt and increasing surplus.
- Our Public safety professionals provided outstanding service with a mix of employees and dedicated volunteers.
 - Police – 24-hour protection responding to over 19,000 service calls including 500 medical emergencies. Arrests totaled 167. Home burglaries were at eight year low of 6.
 - Fire – volunteers covering over 553 fire calls

- Ambulance – volunteers responding to 780 calls
- OEM – drilling and preparing for emergencies that face our residents
- Courts – processing approximately 3,000 criminal, traffic and ordinance violations
- Investment in our town continues to rise with over \$37 million of added assessments during the year representing new construction completed.
- We acquired 84 acres of donated parkland and settled several years of tax appeals while maintaining an important job and tax assessment base in the Express Scripts settlement.
- Our Community Center project, in partnership with the Wyckoff Y, was completed resulting in a fully renovated center that is a state-of-the-art resource for our residents.
- We filed a revised COAH plan with the courts to protect immunity from developers who desire to bring higher density housing to our borough.
- Our supportive housing project cleared the latest hurdle, gaining full funding, allowing for construction to begin next year.
- Our Municipal Alliance team expanded its reach and resources responding to the rapid increase in drug abuse, specifically heroin, in our town.
- We installed sewers to all of our municipal buildings; began a major project to upgrade our police headquarters; and ordered two new fire trucks to replace three old and less efficient vehicles.
- We settled our two outstanding union contract negotiations which required an enormous effort of all involved.
- Our Department of Public Works kept our infrastructure sound: road paving, patching and sweeping, updated evaluation of all roads, building of a new recycling center, upkeep of all parks and recreation facilities and cost effective outsourcing of routine landscape maintenance.
- Our Construction Department and Board of Health processed thousands of permits, licenses and inspections supporting our residents.
- Our Planning and Zoning Boards worked hard to ensure consistency with our master plans and ordinances.
- Our Environmental and Shade Tree Commissions worked hard to protect our environment, shade trees and improve recycling efforts.
- With the support of our Recreation Committee and many volunteer coaches we held recreation and sports programs for over 3,000 participants and added activities to our wellness programs. We offered IMPACT concussion testing to all student athletes.
- Governing Body adopted 44 ordinances, held 33 meetings and countless committee sessions, supported by our Clerk's office.

We have many goals for 2016 and I will work closely with our Council in the coming weeks to finalize them. My focus in these discussions will be:

Property Taxes- We will continue to find ways to control costs while maintaining our service to residents. We will continue to slowly reduce our debt and fund recurring capital items through operating reserves. All of this with the goal of keeping our tax rate among the lowest in the State.

Public Safety – We will enhance public safety capabilities with enhanced training, equipment and use of technology. Proactive focus and communication on problem areas to ensure positive trend lines continue.

COAH – We will fight to uphold our affordable housing plan, preserving our immunity against aggressive developers while maintaining the quality of life in our borough.

Construction – We will work hard to ensure that new construction projects, such as the Toll development, supportive housing and the new downtown business district redevelopment, comply with plans and ordinances and are beneficial to residents and surrounding homes.

Recreation and Parks – We will close the acquisition of the donated parkland from Express Scripts and incorporate it into our parkland portfolio for the enjoyment of the public.

Special Needs Housing – We will work with our developer to construct our 40-units supportive housing project that meets a huge demand from those with special needs and helps the borough meet its affordable housing obligation.

Municipal Alliance – We will increase resources and programs to proactively prevent and discourage drug and alcohol abuse – for the youth, adult and senior populations.

The New Year is filled with challenges and I look forward to an open dialogue with residents and taxpayers. I invite your comments, suggestions and involvement. Of course, my door will always be open and my cell phone on. I am usually available, so please stop by or make an appointment to be assured of getting me.

Finally, I want to recognize the families of the governing body, employees and volunteers. I thank you for supporting us which allows us to better serve our community.

NOMINATION FOR COUNCIL PRESIDENT

Councilmember Cadicina nominated Councilmember Lambrix for Council President. Councilmember Kahwaty seconded the motion. Discussion – none.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Ramsey, Swist

Nays:

Abstain:

Absent:

Motion approved.

OATH OF OFFICE ADMINISTERED TO OFFICERS

Fire Department

Mayor Bivona called forth and administered the oath of officers to the following Fire Department Officers:

- Fire Chief Ryan Dodd
- Assistant Fire Chief Charles Bohny Jr.
- Captain Thomas Pianettini
- Captain Jeremy Donch
- Lieutenant Max Chazen

Ambulance Corps

Mayor Bivona called forth and administered the oath of officers to the following Ambulance Corp. Members:

- Captain Ken Koehler
- 1st Lieutenant Jim Vinci
- 2nd Lieutenant Mike O'Brien

- 3rd Lieutenant Laurie Burnette

APPOINTMENTS

2016 Standing Council Committee Appointments

Mayor Bivona offered the following Council Committee appointments:

- | | | |
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| • Public Safety | Ramsey | Kahwaty |
| • Recreation and Parks | Kelly | Ramsey |
| • Environmental and Community | Swist | Kelly |
| • Public Works | Cadicina | Swist |
| • Planning and Development | Kahwaty | Lambrix |
| • Finance and Administration | Lambrix | Cadicina |
| • Library | Ramsey | Cadicina |

Motion made by Council President Lambrix to accept the Council Committee appointments, seconded by Councilmember Kahwaty. Discussion – none.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Ramsey, Swist

Nays:

Abstain:

Absent:

Motion approved.

Professional & Staff Appointments

The Mayor offers the following Borough Employee/Volunteer appointments:

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| Superintendent Department of Public Works | Richard Lilienthal |
| Recycling Coordinator | Liz Morris |
| Indoor Air Quality Designated Person | Richard Lilienthal |
| Payroll Manager | Meena Sivakumar |
| Deputy Court Administrator | Judy Lubrano |
| Deputy Borough Clerk | Jennifer Crespo |
| Substitute Electrical Inspector | Pantaleo Belgiovine |
| Substitute Plumbing Inspector | John Wittekind |
| Substitute Fire Inspector | John Wittekind |
| Recreation & Parks Director | Jason Robinson |
| Juvenile Bureau Officer | Jeffrey Jost |
| Traffic Bureau Officer | Denny Knubel |
| Detectives | John Bakelaar |
| | Jeffrey Jost |
| | Robert Grassi |
| Marshal-2016 | Lynn VerHage |
| Engineers to the Fire Dept. – Chief | Chester Kowalski |
| | Sebastian Rollo |
| | Michael Piccoli |
| | Charles Bohny, Jr. |
| | Maxwell Chazen |
| Fire Prevention Chief | Steven Linz |
| Fire Inspectors | Brian Dalton |
| | David Williams |
| | Robert Payton |
| | Ken Steenstra |

The Mayor offers the following Professional appointments:

- | | |
|------------------|-------------------------------|
| Public Defender | Salvador Selafani |
| Borough Attorney | Smith, Crotty, Meyer & Bruins |

Borough Engineer	Boswell/McClave
Borough Auditor	Lerch, Vinci & Higgins
Borough Planner	Clarke Caton Hintz
Bond Counsel	Chiesa Shahinian & Giantomasi
Risk Management Consultants	PIA McCarthy Forde
Labor Attorney	Ruderman& Glickman
Borough Appraiser	McNerney & Associates
COAH Counsel	Jeffrey R. Surenian & Assoc.
Special Tax Appeal Attorney	Gittleman, Muhlstock & Chewcaskie, L.L.P.
Insurance Commissioner	G. Thomas Donch

Motion made by Councilmember Kelly to accept the Council Committee appointments, seconded by Councilmember Kahwaty. Discussion – none.

Roll Call:

Ayes: Cadicina (with exceptions), Kahwaty, Kelly, Lambrix, Swist, Ramsey

Nays:

Abstain: Cadicina - Substitute Electrical Inspector, Pantaleo Belgiovine

Absent:

Motion approved.

Mayor offers the following Boards/Committees/Commissions appointments:

Zoning Board of Adjustment:

J. Patrick Hunter	Alternate #2	2 year term
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Environmental Commission: 3 year appointment

Moira Murphy		3 year term
Skip Williamson		3 year term
Lana Sherman	Alternate #2	1 year term unexpired term

Planning Board:

Frank Bivona, Mayor	Class I	1 year term
Steve Linz	Class II	1 year term
Charles Kahwaty	Class III	1 year term
Peter Gostkowski	Class IV	4 year term
Michael Ochs	Alternate #1	2 year term

Library Board: 5 year appointment

Mayor Bivona	1 year term
Jeff Strauss	5 year term
Joe Leone	3 year unexpired term
Dr. Lydia Furnari	1 year term
Twinkie Polizzi delegate for Mayor Bivona	

Recreation Committee: 3 year appointment

Michael Bedrin	3 year term
Robert Miller	3 year term
Thomas Perneti	3 year term
Dina Robinson	3 year term
Dina Robinson – Mayors Wellness Coordinator	1 year term

Shade Tree Commission: 5 year appointment

Phil Srafty	5 year term
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**Emergency Management Council:
2016 Local Emergency Planning Committee (LEPC)**

Frank Bivona	Mayor	One Year Term
Paulette Ramsey	Councilwoman	One Year Term
Denny Knubel	Deputy Coordinator	One Year Term
Brian Brunsch	Deputy Coordinator	One Year Term
Nelson Winokur	Deputy Coordinator	One Year Term
Lynn Pagano	Deputy Coordinator	One Year Term
Ryan Dodd	Fire Chief	One Year Term
Gregory Hart	Borough Administrator	One Year Term
Richard Lilienthal	Supt. of Public Works	One Year Term
Dr. Lydia Furnari	Supt. of K-8 Schools	One Year Term
Anthony Albanese	Becton Dickinson Rep.	One Year Term
Robert Pavlick	American Red Cross Rep.	One Year Term

2015-16 MUNICIPAL ALLIANCE COMMITTEE MEMBERSHIP LIST

Frank Bivona	Mayor	One Year Term
Carmine Pezzuti	Chief of Police	One Year Term
Henry Wasserstein	Municipal Alliance Chairperson	One Year Term
Paulette Ramsey	Councilmember	One Year Term
Dr. Lydia Furnari	Franklin Lakes K-8 Superintendent	One Year Term
Jason Robinson	Recreation Director	One Year Term
Thomas Altonjy	Principal-AMBS	One Year Term
Thomas Kersting	Indian Hills HS-SAC	One Year Term
Kate Menapace	AMBS-Home Academy Partnership Co-President	One Year Term
Matt Kohlbrenner	Ramapo HS-SAC	One Year Term
Jaelyn Bajzath	High Mountain Road School Principal	One Year Term
Christine Gagliardo	Colonial Road School Principal	One Year Term
Ann Jameson	Woodside Avenue School Principal	One Year Term
Joseph Keiser	Franklin Avenue Middle School Principal	One Year Term
Eva Prunk	FAMS Assistant Principal	One Year Term
Melanie DeFazio	HMRS Child Assistance Counselor	One Year Term
Becca Magnusen	WAS Child Assistance Counselor	One Year Term
Jennie Ballas	CRS Child Assistance Counselor	One Year Term
Gerry McMahon	FL Public Library Director	One Year Term
Kathleen Manna	HMRS School Nurse	One Year Term
Susan Spagnuola	FAMS Health Teacher	One Year Term
Brian Kozichek	FAMS Peer Leadership Advisor	One Year Term
Joseph Collins	IHHS Principal	One Year Term
Dr. Louis Moore	RHS Principal	One Year Term
Daniel VanderMolen	RHS Vice Principal	One Year Term
Claudia Dargento	RHS Vice Principal	One Year Term
Debra Martin	IHHS SADD Advisor	One Year Term
Taso Katopodis	HMRS PTA President	One Year Term
Susan Walker	CRS PTA President	One Year Term
Rachel Lohman	CRS PTA Vice President	One Year Term
Michele De Lucia	WAS PTA President	One Year Term
Beverly MacKay	RIHHS District Superintendent	One Year Term
Sue Ellen Greenberg	SAFE HOMES Parent	One Year Term
Laurie Restieri	Concerned Parent	One Year Term
Kathie Schwarz	Board of Education	One Year Term
MaryBeth Como	FAMS Guidance Counselor/Substance	One Year Term

	Awareness Coordinator	
Barbara Capozzi	Concerned Parent	One Year Term
Jennifer Walden	Youth Services Representative	One Year Term
Monica Yazdi	IHHS Youth Representative	
Angela Phillips	Concerned Parent	One Year Term
Felice Yeshion	PAMS PTA President	One Year Term
Eileen Leone	FL Woman's Club	One Year Term
Janice Czelusta	FL Woman's Club	One Year Term
Robert Davidson		One Year Term

Motion made by Councilmember Cadicina to accept the Council Committee appointments, seconded by Councilmember Kelly. Discussion – none.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Ramsey, Swist

Nays:

Abstain:

Absent:

Motion approved.

CONSENT RESOLUTION 01-16

BE IT RESOLVED that the following resolutions, placed on this agenda by consent, require no discussion and the same having been previously reviewed by each Governing Body member, be and are hereby adopted in their entirety by the Mayor and Council of the Borough of Franklin Lakes. Full text of all consent agenda resolutions found after adjournment.

Resolution 02-16	Approval of By-Laws
Resolution 03-16	Authorization for Expenditures
Resolution 04-16	Authorize Borough Clerk to Maintain Petty Cash Fund
Resolution 05-16	Authorize Purchases from the Bergen County Cooperative Pricing System Vendors
Resolution 06-16	Authorize Recreation & Parks Director to Maintain Petty Cash Fund
Resolution 07-16	Award Contract – Finance and Tax Collection Software Maintenance
Resolution 08-16	Cancellation of Property Taxes Under \$10.00
Resolution 09-16	Community Emergency Response Team
Resolution 10-16	Cooperative Pricing Agreement
Resolution 11-16	Designation of Public Agency Compliance Officer
Resolution 12-16	Enforcement Officers
Resolution 13-16	Establish 2016 Temporary Budget Appropriations
Resolution 14-16	Mutual Aid Agreement – Fire Department
Resolution 15-16	Mutual Aid Agreement – Police Department
Resolution 16-16	Official Bank Depositories
Resolution 17-16	Official Meeting Dates
Resolution 18-16	Official Newspapers
Resolution 19-16	Official Signatures
Resolution 20-16	Rate of Interest on Delinquent Taxes
Resolution 21-16	Require Elected Officials to Attend Courses
Resolution 22-16	Volunteer Tuition Credit Program

Resolution read and introduced by Councilmember Kahwaty, seconded by Councilmember Ramsey.

Roll Call:

Ayes: Cadicina, Kahwaty, Kelly, Lambrix, Ramsey, Swist

Nays:

Abstain:

Absent:

Motion approved.

PUBLIC'S OPPORTUNITY TO SPEAK

Motion to open the time for public comment was made by Councilmember Cadicina, seconded by Council President Lambrix. On voice vote, all in favor.

Ardie Mohtaram – 599 Franklin Lake Road. Mr. Xohtaram came forward to ask what was happening with moving dispatch to the County. Mayor Bivona said there has been no decision. They will speak about it later tonight, but there will be no decision made tonight. Mr. Mohtaram asked what the outcome was from the survey. Mr. Mohtaram said he was not in favor of moving dispatch to the County.

Tarek Saheli – 769 Oneida Trail. Mr. Saheli came forward to say he is against moving dispatch to Bergen County. He was concerned about County dispatch giving the wrong street address, even if it's just one incident.

Motion to close the time for public comment was made by Council President Lambrix, seconded by Councilmember Kelly. On voice vote, all in favor.

ADJOURNMENT

Motion to adjourn at 7:25 PM was made by Councilmember Kahwaty, seconded by Councilmember Cadicina. On voice vote, all in favor.

Resolution 02-16 Approval of By-Laws

BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, State of New Jersey, that the "By-Laws of Borough Council" annexed hereto and incorporated by reference herein, are hereby adopted.

Resolution 03-16 Authorization for Expenditures

BE IT RESOLVED, that no expenditure in excess of \$5,400.00 be expended from budget appropriations without prior authorization of the Mayor and Council, and further, that the provisions of this be null and void in emergency conditions involving Police, Fire and Road Departments.

Resolution 04-16 Authorize Borough Clerk to Maintain Petty Cash Fund

WHEREAS, N.J.S.A. 40A:521 authorizes the establishment of a Petty Cash Fund for the Borough Clerk's Office of the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund was established by resolution dated March 11, 1981, by the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services on March 30, 1981 and

WHEREAS, it is the desire of the Council that the said fund be continued under the direction of the Borough Clerk.

NOW THEREFORE, BE IT RESOLVED, on this 5th day of January 2016, by the Mayor and Council of the Borough of Franklin Lakes that:

1. During the year 2016, Sally T. Bleeker, Borough Clerk be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$500.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash will be used by such office or department to pay claims for small miscellaneous expenses.
2. Sally T. Bleeker, Borough Clerk, having custody of the Fund be bonded in an amount not less than \$50,000.00 maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution 05-16 Authorize Purchases from the Bergen County Cooperative Pricing System Vendors

WHEREAS, the Borough of Franklin Lakes, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.1, et seq., may by resolution and without advertising for bids, purchase any good or

services under the Bergen County Cooperative Pricing System, of which the Borough is a member; and,

WHEREAS, the Borough of Franklin Lakes is a member of the Bergen County Cooperative Pricing System and has the need on a timely basis to purchase goods or services using those contracts; and,

WHEREAS, the Borough of Franklin Lakes intends to enter into contracts with the following County contract vendors through this resolution and properly executed purchase orders as needed, which shall be subject to all the conditions applicable to current County contracts:

Subject – Gasoline	Subject - Diesel Fuel
County Contract No. 15-65	County Contract No. 15-64
Vendor – Rachles/Michele’s Oil Co. Inc.	Rachles/Michele’s Oil Co. Inc.
Contract expiration – September 20, 2016	Contract expiration – September 20, 2016

Subject – Rock Salt
County Contract No. 15-48
Vendor – Cargill, Inc. – Cargill, Inc. – Deicing Technology Business Unit
Contract expiration – September 30, 2016

NOW THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Franklin Lakes and County of Bergen, authorizes the purchase of certain goods and services from those approved Bergen County Cooperative Pricing System vendors as set forth hereinabove, pursuant to all of the conditions of the individual County contracts; and,

BE IT FURTHER RESOLVED that, pursuant to N.J.S.A. 5:30-5.5(b), the certification of funds shall be certified at such time as the goods or services are called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer via an authorized purchase order; and,

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to the Superintendent of Public Works and the Chief Financial Officer.

Resolution 06-16 Authorize Recreation & Parks Director to Maintain Petty Cash Fund
WHEREAS, N.J.S.A. 40A:521 authorizes the establishment of a Petty Cash Fund for the Recreation & Parks Committee of the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund was established by resolution dated October 9, 1996, by the Borough of Franklin Lakes; and

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services on November 25, 1996, and

WHEREAS, it is the desire of the Council that the said fund be continued under the direction of the Recreation & Parks Director

NOW THEREFORE, BE IT RESOLVED, on this 5th day of January 2016, by the Mayor and Council of the Borough of Franklin Lakes that:

1. During the year 2016, Jason Robinson, Recreation & Parks Director be and is hereby authorized and permitted to establish a Petty Cash Fund in the amount not to exceed \$100.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Fund will be used by such office or department to pay claims for small miscellaneous expenses.
2. Jason Robinson, Recreation & Parks Director, having custody of the Fund, be bonded in an amount not less than \$50,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

Resolution 07-16 Award Contract – Finance and Tax Collection Software Maintenance

WHEREAS, N.J.S.A. 40A:11-5(1) (dd) provides that the Mayor and Council may award a contract for the provision of services for the support or maintenance of proprietary computer software without public advertising for bid; and,

WHEREAS, the Chief Financial Officer has recommended the award of a contract for the support and maintenance of the Borough's proprietary finance and tax collection software to Edmunds & Associates, Inc., 301A Tilton Road, Northfield, New Jersey 08225, for the year 2016, for the proposal amount of \$10,809.00;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes that the recommendation of the Chief Financial Officer is approved and the contract for the support and maintenance of the Borough's proprietary finance and tax collection software be and is hereby awarded to Edmunds & Associates, Inc., for the year 2016, for the proposal amount of \$10,809.00; and,

BE IT FURTHER RESOLVED that a Certification of Funds has been prepared and authorized by the Chief Financial Officer for the said contract assuring that there is a sufficient appropriation to fund the purchase authorized in this resolution as an express and mandatory condition of the award of this contract; and,

BE IT FINALLY RESOLVED that a copy of this resolution be forwarded to Edmunds & Associates, Inc., and the Chief Financial Officer.

Resolution 08-16 Cancellation of Property Taxes Under \$10.00

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax overpayments or delinquent amounts in the amounts of less than \$10.00; and

WHEREAS, the governing body may authorize the Tax Collector to process, without further action on their part, any cancellation of property tax overpayments or delinquencies of less than \$10.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor & Council of the Borough of Franklin Lakes, New Jersey that the Tax Collector, Meena Sivakumar be authorized to cancel said tax amounts as deemed necessary

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector and Borough Auditor.

Resolution 09-16 Community Emergency Response Team

WHEREAS, the Borough of Franklin Lakes solicits residents to serve their community during emergency situations such as Community Emergency Response Team (CERT) and OEM Auxiliary volunteers under the Supervision of the Franklin Lakes Emergency Coordinator (EMC); and,

WHEREAS, the role of a CERT and OEM Auxiliary member, beyond serving their family, neighbors and community in emergency situations, may also include other events and activities when authorized by the Emergency Management Coordinator, or designee; and,

WHEREAS, training for CERT and OEM Auxiliary members, including but not limited to the CERT program, is made available through agencies such as the Federal Emergency Management Association, New Jersey Office of Emergency Management, Bergen County Office of Emergency Management, Franklin Lakes Office of Emergency Management or other training programs (e.g. American Red Cross); and,

WHEREAS, all Franklin Lakes CERT and OEM Auxiliary members, when authorized to serve in a capacity authorized by the EMC or his or her designee, will covered by insurance under the Bergen Municipal Joint Insurance Fund; and,

WHEREAS, a roster of CERT and OEM Auxiliary certified personnel and additional training each member has received will be kept on file in the Emergency Operations Center; and,

WHEREAS, CERT and OEM Auxiliary volunteers may only serve at emergencies and authorized events and activities approved by the Franklin Lakes Office of Emergency Management; and,

WHEREAS, the current roster of CERT and OEM Auxiliary members is attached;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, and State of New Jersey that the attached roster of approved volunteers, as same may be amended from time to time, is hereby approved; and,

BE IT FINALLY RESOLVED that a copy of this resolution be provided to the Franklin Lakes Emergency Management Coordinator.

Resolution 10-16 Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Township of Wyckoff, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on January 5, 2016 the governing body of the Borough of Franklin Lakes, County of Bergen, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Borough of Franklin Lakes

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Borough Administrator Gregory C. Hart, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

Resolution 11-16 Designation of Public Agency Compliance Officer

BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes that Gregory C. Hart, Borough Administrator, be designated as the Public Agency Compliance Officer (P.A.C.O.) for the Borough of Franklin Lakes.

Resolution 12-16 Enforcement Officers

BE IT RESOLVED, that the Zoning Officer, Construction Officer, Department of Public Works Superintendent and all members of the Police Department shall be designated as the enforcement officers to enforce the provisions of Chapter 220, Uniform Construction Codes; Chapter 425, Streets and Sidewalks; and Chapter 300, Land Use and Development of the Borough of Franklin Lakes, and that the Zoning Officer, the Construction Officer, Department of Public Works Superintendent and all members of the Police Department shall cause persons, firms or corporations in violation thereof, to be prosecuted.

Resolution 13-16 Establish 2016 Temporary Budget Appropriations

WHEREAS, Section 40:44-19 of Revised Statutes of the Local Budget Act provides that, where any contracts, commitments or payments are to be made prior to the adoption of the CY 2016 budget, temporary appropriations be made before January 31, 2016 for the purposes and amounts required and in the manner and time therein provided; and

WHEREAS, the total appropriations as made shall not exceed 26.25% of the total appropriations made for all purposes in the budget of the preceding calendar year excluding, in both instances, appropriations made for interest and Debt Redemption Charges, Capital Improvement Fund and Public Assistance; and,

WHEREAS, the date of this resolution is within the first thirty days of January, 2016; and,

WHEREAS, the total appropriations in the CY 2015 budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and for Public Assistance (Relief), is the sum of \$13,481,760.00, and,

WHEREAS, 26.25% of the total appropriations of the CY 2015 budget exclusive of any appropriations made for Debt Service, Capital Improvement Fund, and Public Assistance (Relief) in said budget is the sum of \$3,538,962.00.

WHEREAS, the appropriations for the 2016 Temporary Debt Service budget total \$1,662,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, New Jersey that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Treasurer for his records.

Resolution 14-16 Mutual Aid Agreement – Fire Department

WHEREAS, the Mayor and Council of the Borough of Franklin Lakes has considered the bylaws of the Northwest Bergen Mutual Aid Association relating to mutual assistance between communities in the event of fire, disaster, or other emergencies; and,

WHEREAS, mutual aid agreements and relationships with the Northwest Bergen Mutual Aid Association and other Bergen County and Passaic County municipalities will enhance the Borough's ability to provide fire protection and emergency service to the Franklin Lakes community and other area municipalities; and,

WHEREAS, the State of New Jersey considers reciprocal assistance with area municipalities for emergency services a best practice; and,

WHEREAS, the Fire Chief recommends that the Mayor and Council renew mutual aid agreements and relationships with the Northwest Bergen Mutual Aid Association and other Bergen County and Passaic County municipalities;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen and State of New Jersey that the Borough of Franklin Lakes renews its participation in the Northwest Bergen Mutual Aid Association; and,

BE IT FURTHER RESOLVED that the Borough of Franklin Lakes renews its mutual aid relationship with other Bergen County and Passaic County municipalities; and,

BE IT FURTHER RESOLVED that the adoption of this resolution shall serve as the formal written mutual aid agreement for all emergency response units and said emergency responses shall be conducted pursuant to State law and in accordance with standard emergency operating practices.

BE IT FINALLY RESOLVED that a copy of this resolution shall be provided to all municipalities in Bergen County and Passaic County.

Resolution 15-16 Mutual Aid Agreement – Police Department

WHEREAS, the police departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order, and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riot, strikes, jail or prison riots, train

wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies, and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies, and

WHEREAS, this Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. App. A:9-40.6, and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Franklin Lakes to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes that the police Department of the Borough of Franklin Lakes, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force, and

BE IT FURTHER RESOLVED that a copy of the Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor, and all municipalities in the County of Bergen.

Resolution 16-16 Official Bank Depositories

RESOLVED, that the Mayor's designation of TD Bank and the Bank of America, as the official depositories for the Borough for 2015 be confirmed. Also the Cash Management plan of the Borough pursuant to N.J.S.A. 40:A5-14

Resolution 17-16 Official Meeting Dates

BE IT RESOLVED, that the Regular Council Meeting dates for 2016 shall be as follows: Reorganization Meeting, January 5, 2016 at 6:30 PM; Regular Meetings to be held at 7:30 PM on January 19, February 16, March 15, April 19, May 17, June 21, July 19, August 16, September 20, October 18, November 22 and December 20. Reorganization and Regular Meetings will be held in the Council Chamber 480 DeKorte Drive Franklin Lakes, NJ 07417

BE IT FURTHER RESOLVED, that the following order of business be adopted and followed at all Regular Meetings held during 2016:

1. Meeting Called to Order
2. Roll Call
3. Salute to the Flag
4. Moment of Silent Reflection
5. Open time for Public Comment
6. Public Hearings
7. Consent Agenda
8. Resolutions
9. Old Business
10. New Business; introduction of Ordinances
11. Adjournment, and

BE IT FURTHER RESOLVED, that Supplementary Meetings shall be held as follows: Supplementary Meetings will be held at 7:30 PM on January 5, February 2, March 1, April 5, May 3, June 8, July 5, August 2, September 6, October 6, November 1 and December 6 all Supplementary Meetings will be held in the Conference Room 480 DeKorte Drive Franklin Lakes, NJ 07417; and

BE IT FURTHER RESOLVED, that Special and Work Session Meetings may include the following:

1. Meeting Called to Order
2. Roll Call
3. Salute to the Flag
4. Moment of Silent Reflection
5. Open time for Public Comment
6. Consent Agenda
7. Mayor's Report
8. Committee/Liaison Reports
9. Old Business
10. New Business
11. Adjournment

Resolution 18-16 Official Newspapers

BE IT RESOLVED, that the Mayor's designation of the, The Record, Hackensack, NJ, Herald News, Hackensack, NJ, Ridgewood News, Hackensack, NJ and Star Ledger, Newark, NJ as the official newspapers of the Borough for 2016 be confirmed.

BE IT FURTHER RESOLVED, that franklinlakes.org is the official electronic news medium for the Borough of Franklin Lakes.

Resolution 19-16 Official Signatures

WHEREAS, the Borough of Franklin Lakes has funds deposited in certain banking institutions; and,

WHEREAS, official signatures are required on certain check and documents pertaining to the transaction of the business of the said Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, State of New Jersey, that the following named officials are authorized to affix their signatures on all checks during the year 2016:

- Frank Bivona, Mayor
- Sally T. Bleeker, Borough Clerk
- William G. Pike, Chief Financial Officer

BE IT FURTHER RESOLVED that, in the absence of the aforementioned officials, the following named persons be authorized to affix their signatures to any checks:

- Tom Lambrix, Council President for Mayor
- Gregory C. Hart, Borough Administrator for Borough Clerk
- Meena Sivakumar, Tax Collector for Chief Financial Officer

BE IT FURTHER RESOLVED that the following named officials are authorized to affix their signatures to approve vouchers for payment during the year 2016:

- Gregory C. Hart, Borough Administrator
- William G. Pike, Chief Financial Officer

BE IT FURTHER RESOLVED that, in the absence of the aforementioned officials, the following named persons be authorized to affix their signatures to any vouchers:

- Sally T. Bleeker, Borough Clerk for Borough Administrator
- Meena Sivakumar, Tax Collector for Chief Financial Officer

Resolution 20-16 Rate of Interest on Delinquent Taxes

BE IT RESOLVED, that the rate of interest on delinquent taxes and assessments shall be fixed at the rate of 8 percentum per annum for the year 2016, on the first \$1,500.00 of the delinquency and at the rate of 18 percentum per annum on any amount of delinquency in excess of \$1,500.00;

except that no interest shall be charged if payment of any installment is made within the ten (10) days after the date upon which same became payable.

WHEREAS, R.S. 54:4-67 has been amended to permit a 6% penalty charged on any delinquency in excess of \$10,000.00 if not paid by the end of the calendar year, and

BE IT FURTHER RESOLVED, that interest be computed on delinquent taxes to the day payment is received in the Tax Collector's Office, and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to hold the annual tax sale on delinquent taxes as required by P.L. 1997 Chapter 99.

BE IT FURTHER RESOLVED, with respect to Tax Certificates held by the municipality the following additional penalties shall be charged: two (2)% percent on the amount due over \$200 up to \$5,000; four (4%) percent of the amount due over \$5,000 up to \$10,000; and six (6%) percent on the amount in excess of \$10,000 and

BE IT FURTHER RESOLVED, Dollars to be calculated from the date of the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable, that when the 10th day of grace period falls on a Saturday or Sunday, it is due on the following Monday, and if the following Monday is a legal holiday, it will be due and payable on the following Tuesday, and

BE IT FURTHER RESOLVED, that in the event a check received by the Borough is returned because of insufficient funds or for any other reason, a charge of \$20.00 will be imposed against said property. Further, where a check is received and is then returned unpaid, it shall be as though the taxes were not paid and interest shall accrue as outlined herein until proper payment is made.

Resolution 21-16 Require Elected Officials to Attend Courses

WHEREAS, the Mayor and Council of the Borough of Franklin Lakes are desirous of implementing a policy which will require members of the Mayor and Council to attend, if feasible, on annual basis at least one course covering the responsibilities and obligations of elected officials;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, and State of New Jersey, that members of the Mayor and Council shall attend, if feasible, on an annual basis at least one course offered by the Rutgers University Center for Government Services (or a similar education provider such as the New Jersey League of Municipalities) covering the responsibilities and obligations of elected officials (for example: ethics, municipal finance, labor relations, capital planning, shared services).

Resolution 22-16 Volunteer Tuition Credit Program

WHEREAS, the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, deems it appropriate to enhance the recruitment and retention of volunteer firefighters and emergency medical volunteers in the Borough of Franklin Lakes; and

WHEREAS, the State of New Jersey has enacted P.L. 1998, c. 145 which permits municipal governments to allow their fire fighting and emergency medical volunteers to take advantage of the Volunteer Tuition Credit Program at no cost to the municipal government.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Franklin Lakes, County of Bergen, that the Volunteer Tuition Credit Program set forth in P.L. 1998, c. 145 is herewith adopted for the volunteer firefighters and emergency medical volunteers in the municipality; and

BE IT FURTHER RESOLVED, that the Borough Administrator is herewith delegated the responsibility to administer the program and is authorized to enter into all agreements and to maintain files of all documents as may be required under the P.L. 1998, c. 145, a copy of which is herewith made part of this resolution.

Respectfully submitted,

Sally T. Bleeker

Sally T. Bleeker, Borough Clerk