

Borough of Franklin Lakes Application for Pet License

To apply online Scan the QR Code



When to Obtain a Pet License

New Pet: Newly acquired dogs must be licensed within 10 days of acquisition or within 10 days of reaching the licensing age of 7 months. Cats brought into the Borough must be licensed within 90 days or upon reaching the licensing age of 5 months.

Annual Renewal: Every year during the month of March 31 (must have obtained license by 3/31)

How to Obtain a Pet License

- **Online:** Through the SDL Portal: Visit sdl.town/franklinlakes Log into your existing account to renew an existing pet license or to register a new pet. If you don't have an account, you will need to create one. Application will be reviewed by the Borough Clerk's office and an invoice will be emailed to you. You may pay online via credit card or e-check upon receiving an invoice. Convenience fees of \$3.00 for credit card transactions and \$1.50 for e-check payments apply. The license and official metal registration tags will be mailed to the pet owner upon payment.

Visit sdl.town/franklinlakes to get started!

1. Create an Account

- Click the sign up button
- Fill out required information
- Enter *Franklin Lakes* as your primary town
- Click the activation link in the email sent to the address you provided

2. Registering Your Pet

- Visit sdl.town/franklinlakes and select Pet License Registration
- Complete required location, pet and vet information
- Upload a copy of the Rabies Vaccination Certificate or exemption
- Submit your request
- Request will be reviewed and an invoice emailed with a request for payment

- **By Mail:** Complete and submit the attached application to the Borough of Franklin Lakes, Attn: Pet Licensing, 480 DeKorte Drive, Franklin Lakes, NJ 07417 with required documents. Please do not mail renewals prior to March 1. Enclose check payable to *Borough of Franklin Lakes* on separate checks for cats and dogs. The license and official metal registration tags will be mailed to the pet owner upon payment.
- **In Person:** Bring your application, required documents, and check or credit card to the Borough Clerk's Office between 8:30 a.m. and 4:00 p.m. weekdays. The license and official metal registration tags will be given to the pet owner upon payment. Please note that cash is not accepted.

Required Documentation

- Rabies certificates cannot expire before **January 1 next year**
- For pets certified exempt from rabies vaccination as provided by regulations of the State Department of Health, a [Certification of Exemption from Rabies Vaccination Form](#) must be completed by a veterinarian, signed and dated by the pet owner, and submitted with the application in order to obtain a license.
- Proof of sterilization

<u>Annual Licensing Fees</u>	<u>Spayed / Neutered</u>	<u>NOT Spayed / NOT Neutered</u>
Dogs & Cats (provide separate checks)	\$11.00	\$14.00
<u>Discount Rate</u>	<u>Spayed / Neutered</u>	<u>NOT Spayed / NOT Neutered</u>
Active Franklin Lakes Ambulance, Fire, OEM Volunteer Rate - Dogs [No fee for cats for active volunteers renewed on or before March 31]	\$1.20	\$4.20
A \$15 late fee will be added to any license not obtained by March 31st		

Fees payable by check or credit card only. Provide separate checks for cats and dogs.

