

# Franklin Lakes Police Department

490 Dekorte Drive  
Franklin Lakes, NJ 07417

Headquarters: (201) 891-3131

Fax: (201) 891-0967

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## CANVASSING PERMIT APPLICATION

The following requirements are needed prior to obtaining a canvassing permit within the Borough of Franklin Lakes:

Any person desiring a permit to canvass or to solicit in the Borough of Franklin Lakes shall complete the attached canvassing permit application.

1. The application shall be accompanied by a letter or other written statement from the individual, firm or corporation employing the applicant, certifying that the applicant is authorized to act as the employer's representative.
2. All applications shall be filed at least sixty days before the desired commencement of the permit applied for to enable the police department to conduct a background investigation.
3. Prior to submitting the completed application and application fee, please call 201 891-3131 to schedule an appointment with the Record's Clerk, to complete an on-line form "Request for a Criminal History Record Information for a Noncriminal Justice Purpose". The cost associated with the on-line form is \$20.00 (NJSP required fee) and must be paid by a credit card (Visa, MasterCard, Discover, American Express or debit card) while completing the on-line form.
4. Applicant must provide a passport size photograph.
5. Fee: Each individual applicant for a permit shall submit with the application the following processing fee:
  - **\$100.00**-Check or money order made payable to "Borough of Franklin Lakes" (mandated by Franklin Lakes Borough Ordinance).
6. Upon receiving the Canvassing Permit, the applicant shall also receive a No-Knock Registry. The Licensee shall not peddle, canvass, solicit, or engage in any door-to-door commercial activities at any premises identified on the "Do Not Knock Registry". Violation of the No-Knock Registry will result in a maximum fine of \$1,250 per offense; a one-year revocation of any license issued and will be ineligible to receive a new license for a period of one year.

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490 Dekorte Drive, Franklin Lakes, New Jersey 07417

Phone: 201 891-3131 Fax: 201 891-0967

## CANVASSING PERMIT APPLICATION

Date: \_\_\_\_\_

Applicant Name: \_\_\_\_\_  
First Middle Last

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Zip Code: \_\_\_\_\_

Previous Address: \_\_\_\_\_

(if less than 3 years at above address)

Date of Birth: \_\_\_\_\_ Social Security Number: \_\_\_\_\_ Sex: \_\_\_\_\_

Driver's License Number: \_\_\_\_\_ State: \_\_\_\_\_

Have you ever been arrested or convicted of a crime? If yes, explain where, when and the Nature of the offense: \_\_\_\_\_  
\_\_\_\_\_

Have you ever been in violation of any ordinance concerning canvassing or soliciting? \_\_\_\_\_  
If yes, explain where, when and the nature of the offense: \_\_\_\_\_  
\_\_\_\_\_

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Business Organization Name: \_\_\_\_\_

Business Organization Address: \_\_\_\_\_  
Street City Zip Code

Business Phone Number: \_\_\_\_\_

Date/Time Canvassing to begin and conclude: \_\_\_\_\_  
Times are subject to Borough Ordinance

Nature of merchandise to be sold/offered or services to be furnished: \_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

### Police Department Use Only

Permit No: \_\_\_\_\_ Date Issued: \_\_\_\_\_ Approved by: \_\_\_\_\_

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