

# *Borough of Franklin Lakes*

OFFICE OF THE MUNICIPAL CLERK  
480 DeKORTE DRIVE  
FRANKLIN LAKES, NEW JERSEY 07417  
201-891-4000 ext. 1200

## **LIMOUSINE LICENSE APPLICATION CHECKLIST**

*Owner to file with the Municipal Clerk of the municipality in which the owner has his principal place of business (the location of the main place of business of the limousine service in the municipality where limousine service is conducted, where limousines are dispatched, or where limousine drivers report for duty (N.J.S.A. 48:16-31).*

\_\_\_\_\_ New Applicants: A certification from the Zoning Officer of the Borough of Franklin Lakes that the holder of said license may maintain a limousine/livery service depot conforming to zoning regulations in the Borough

\_\_\_\_\_ A notarized statement from the property owner authorizing the applicant to depot cars on said property if property is leased

\_\_\_\_\_ Copy of NJ Business Registration Certificate

\_\_\_\_\_ Copy of vehicle registration(s)

\_\_\_\_\_ Copy of Insurance Policy Declaration Page Issued by an insurer licensed to do business under the insurance laws of the State of New Jersey

\_\_\_\_\_ Qualification Certification Issued by State of NJ Approved Fingerprinting Agency for Limousine Operator/Drivers

\_\_\_\_\_ **Licensing Fee Payable to the Borough of Franklin Lakes: \$50.00 for each limousine service plus \$10 for each limousine which is covered under the required insurance policy**

**Check Number:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

For Municipal Use Only

Limousine License No. \_\_\_\_\_

Issue Date \_\_\_\_\_

Chapter 308 - **Limousines**

**[HISTORY: Adopted by the Mayor and Council of the Borough of Franklin Lakes 2-15-2011 by Ord. No. 1510. Amendments noted where applicable.]**

**GENERAL REFERENCES**

Vehicles and traffic — See Ch. 470.

Motor-driven vehicles — See Ch. 478.

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**§ 308-1 Definitions.**

As used in this chapter, the following terms shall have the meanings indicated:

**LIMOUSINE**

An automobile or motorcar used in the business of carrying passengers for hire as more particularly defined in N.J.S.A. 48:16-13 and any supplement thereof which is incorporated herein by reference as though recited verbatim and at length.

**LIMOUSINE SERVICE**

Means and includes the business of carrying passengers for hire by limousines.

**PERSON**

Means and includes any individual, copartnership, association, corporation or company, their lessees, trustees or receivers appointed by any court whatsoever.

**PRINCIPAL PLACE OF BUSINESS**

In reference to the Borough, the location of the main place of business of the limousine service in the Borough where the limousine service is conducted, where limousines are dispatched or where limousine drivers report for duty.

**STREET**

Means and includes any street, avenue, park, parkway, highway or other public place.

**§ 308-2 License required.**

All limousines used for the transportation of passengers for hire, as defined herein, shall be licensed in accordance with the provisions of this chapter pursuant to the authority of N.J.S.A. 48:16-13 et seq.

**§ 308-3 Insurance required.**

No limousine license shall be issued by the Borough Clerk unless and until the owner of the limousine shall have filed with the Borough Clerk proof of liability insurance covering said limousine issued by a company duly licensed to transact business under the insurance laws of the State of New Jersey, in a sum of not less than \$1,500,000 against loss by reason of liability imposed by law, upon every limousine owner, for damages on account of bodily injury or death suffered by any person as the result of an accident occurring by reason of the ownership, maintenance, or use of the limousine upon any public street. "Proof" shall include a copy of the insurance policy declaration page, indicating the amount of insurance coverage, the specific vehicle or vehicles covered, including VIN numbers, and the policy duration/expiration dates.

**§ 308-4 Power of attorney.**

The owner of the limousine shall execute and deliver to the New Jersey Motor Vehicle Commission, concurrent with the filing of the insurance policy set forth in § 308-3, a power of attorney wherein and whereby the owner shall appoint the Director of the New Jersey Motor Vehicle Commission his true and lawful attorney for the purpose of acknowledging service of any process out of a court of competent jurisdiction to be served against the insured by virtue of the indemnity granted under the insurance policy filed.

**§ 308-5 License to operate; fees; license contents; availability for inspection by law enforcement.**

- A. The Borough Clerk, upon the receipt of the required insurance policy and the payment of a fee in the total sum of \$50 for each limousine service plus \$10 for each limousine which is covered under the required insurance policy, shall issue in duplicate a license to operate showing that the owner of the limousine has complied with the terms and provisions of the aforesaid statute and this Ordinance.
- B. The license shall recite the name of the insurance company, the number and date of the expiration of the policy, a description of every limousine insured thereunder and the registration number of the same.
- C. The duplicate license shall be filed with the New Jersey Motor Vehicle Commission before any such car is registered as a limousine.
- D. The original license or a copy thereof shall be retained within the limousine and shall be available for inspection by any law enforcement officer in the state.
- E. In addition to the recital of insurance information required on the license, the owner of a limousine shall attach to the original license or copy thereof retained within the limousine a notarized letter from an insurance company containing the same insurance information required in the recital and the vehicle identification number (VIN) or a notarized certificate of insurance for the particular limousine showing the VIN, as well as the limits of insurance coverage, and available insurance card.

**§ 308-6 Complaint.**

A complaint for violation of this chapter may be filed by any law enforcement officer.

**§ 308-7 Violations and penalties.**

A person who violates the provisions of this chapter shall be subject to the following penalties: A fine not exceeding \$2,000, imprisonment in the county jail for a term not exceeding 90 days, a period of community service not exceeding 90 days, all in the discretion of the Municipal Judge.

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## **LIMOUSINE LICENSE APPLICATION – Page 1 of 2**

### **Owner Information**

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1. Applicant Name: \_\_\_\_\_

2. Mailing Address: \_\_\_\_\_

3. Telephone Number: \_\_\_\_\_

4. eMail Address: \_\_\_\_\_

5. Have you applied for a Limousine Owner license in the past 5 years?

If yes, where such application was made: \_\_\_\_\_

\_\_\_\_\_

6. Have you been denied a license to operate a Limousine Business?

If yes, list the agencies where application was made: \_\_\_\_\_

\_\_\_\_\_

7. Have you had a license to operate a Limousine Business revoked or suspended?

If yes, list the agencies where application was made and nature of revocation or suspension: \_\_\_\_\_

\_\_\_\_\_

### **Business Information**

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8. Business Name: \_\_\_\_\_

9. Mailing Address: \_\_\_\_\_

10. Street Address if different from mailing address: \_\_\_\_\_

\_\_\_\_\_

11. Telephone Number: \_\_\_\_\_

12. Address where vehicle(s) will be parked: \_\_\_\_\_

\_\_\_\_\_ Copy of NJ Business Registration Certificate Attached

**Insurance Information**

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13. Name of Insurance Carrier: \_\_\_\_\_

14. Address of Insurance Carrier: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Copy of Insurance Policy Declaration Page (Not Acord Certificate) Issued by an insurer licensed to do business under the insurance laws of the State of New Jersey showing adequate insurance coverage as required under section 308-3 of the Borough Code.

**Vehicle Information**

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15. Number of Vehicles Owned by Limousine Company (attach sheet if necessary): \_\_\_\_\_

a. \_\_\_\_\_  
Make, Model, Year, Plate # Number of Passengers

b. \_\_\_\_\_  
Make, Model, Year, Plate # Number of Passengers

c. \_\_\_\_\_  
Make, Model, Year, Plate # Number of Passengers

**Driver Information**

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16. Number of drivers that will be licensed under this application (attach sheet if necessary): \_\_\_\_\_

a. \_\_\_\_\_  
Name Phone Number Drivers License #

b. \_\_\_\_\_  
Name Phone Number Drivers License #

c. \_\_\_\_\_  
Name Phone Number Drivers License #

\_\_\_\_\_ Qualification Certification Issued by State of NJ Approved Fingerprinting Agency for Limousine Operator/Drivers

\_\_\_\_\_   
Print Name of Business Owner

\_\_\_\_\_   
Date

\_\_\_\_\_   
Signature of Business Owner