

## Borough of Franklin Lakes Application for Pet License

Scan the QR Code to apply online



### When to Obtain A Pet License

- New Pet:** Licensing of new pets is done throughout the year.  
Dogs 7 months of age or older and cats over 5 months of age must be licensed.
- Renewal:** During the month of March due by March 31

### How to Obtain A Pet License

- Online:** Through the SDL Portal: Visit [sdl.town/FranklinLakes](http://sdl.town/FranklinLakes)

Log into your existing account to renew an existing pet license or to register a new pet. If you don't have an account, you will need to create one. Application will be reviewed by the Borough Clerk's office and an invoice will be emailed to you. You may pay online via credit card or e-check. Convenience fees of \$3.00 for credit card transactions and \$1.50 for e-check payments apply. The license and official metal registration tags will be mailed to the pet owner upon payment.

### Visit [sdl.town/FranklinLakes](http://sdl.town/FranklinLakes) to get started!

#### 1. Create an Account

- Click the sign up button
- Fill out required information
- Enter *Franklin Lakes* as your primary town
- Click the activation link in the email sent to the address you provided

#### 2. Registering Your Pet

- Visit [sdl.town/FranklinLakes](http://sdl.town/FranklinLakes) and select Pet License Registration
- Complete required location, pet and vet information
- Upload a copy of the Rabies Vaccination Certificate or exemption
- Submit your request
- Request will be reviewed and an invoice emailed with a request for payment

- By Mail:** Complete and submit the attached application to the Borough of Franklin Lakes, Attn: Pet Licensing, 480 DeKorte Drive, Franklin Lakes, NJ 07417 with required documents. Please do not mail renewals prior to March 1. Enclose check payable to *Borough of Franklin Lakes* on separate checks for cats and dogs. The license and official metal registration tags will be mailed to the pet owner upon payment.
- In Person:** Bring your application, required documents, and check or credit card to the Borough Clerk's Office between 8:30 a.m. and 4:00 p.m. weekdays. The license and official metal registration tags will be given to the pet owner upon payment. Please note that cash is not accepted.

### Required Documentation

- Rabies certificates cannot expire before **January 1 next year**
- For pets certified exempt from rabies vaccination as provided by regulations of the State Department of Health, a [Certification of Exemption from Rabies Vaccination Form](#) must be completed by a veterinarian and submitted with the application in order to obtain a license.
- Proof of sterilization

<u>Licensing Fees</u>	<u>Altered</u>	<u>Unaltered</u>	
<b>Active Franklin Lakes Volunteer Rate – Dogs</b> [No fee for cats]	\$1.20	\$4.20	<input type="checkbox"/> Ambulance <input type="checkbox"/> Fire <input type="checkbox"/> OEM
<b>Dogs &amp; Cats (Provide Separate Checks)</b>	\$11.00	\$14.00	
<b>Senior Discount* – CATS ONLY</b>	Flat Fee \$6.00 per cat maximum 4 cats; \$11.00 per cat in excess of four		
<b>Late Fee</b>	\$10.00 per pet after March 31 for any renewal		
<b>* Please note when paying by check, cats and dogs must be on a <u>separate</u> checks *</b>			

**Borough of Franklin Lakes  
Office of the Borough Clerk/Pet Licensing  
480 DeKorte Drive  
Franklin Lakes, New Jersey 07417**

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Please read all instructions on page one before submitting an application

**Save Time – Renew Online:** [sdl.town/FranklinLakes](http://sdl.town/FranklinLakes)

- |  |  |
|--|--|
| <input type="checkbox"/> <b>Cat - New License</b><br><input type="checkbox"/> <b>Cat - Renew License #</b> _____ | <input type="checkbox"/> <b>Dog – New License</b><br><input type="checkbox"/> <b>Dog – Renew License #</b> _____ |
|--|--|

Owner's Name:		Date:		
Street Address:				
Phone:		Emergency Phone:		
<b>E-mail Address (required to receive renewal notice):</b>				
Pet's Name:		Pet's Birthdate:		
Breed:		Color:		
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female	Altered: <input type="checkbox"/> Neutered <input type="checkbox"/> Spayed	Hair Length: <input type="checkbox"/> Short <input type="checkbox"/> Medium <input type="checkbox"/> Long	Pet Size: <input type="checkbox"/> Small <input type="checkbox"/> Medium <input type="checkbox"/> Large	Debarbed (Dogs): <input type="checkbox"/> Yes <input type="checkbox"/> No
Rabies Vaccination Expiration Date*:		Veterinarian:		

***\*Per State law, if this date is before January 1 of next year  
your pet will need a booster vaccination before a license can be issued.***

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Total Enclosed: \$ \_\_\_\_\_

Check Number: \_\_\_\_\_

Please make checks payable to: **Borough of Franklin Lakes  
Office of the Borough Clerk/Pet Licensing  
480 DeKorte Drive  
Franklin Lakes, New Jersey 07417**